



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 A G E N D A
 April 16, 2013**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

A.	OPENING PROCEDURES – 7:00 p.m.	<u>Page #</u>
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	1. Call to Order and Welcome	
	2. District Mission	
	3. Pledge of Allegiance	
	4. Approval of Agenda	
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	2. Al's Sport Shop - Recognition for Support of the Santee School District Foundation	13
	3. Spotlight: PRIDE Academy Presentation	14
C.	PUBLIC COMMUNICATION	15
	<i>During this time, citizens are invited to address the Board of Education about any item <u>not</u> on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D.	PUBLIC HEARINGS	16
	1. <u>Use of Educational Protection Account Funds for 2012-13</u>	17

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT · Cathy A. Pierce, Ed.D.

E.	CONSENT ITEMS	19
	<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
	Superintendent	
1.1.	<u>Approval of Minutes</u> It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	20
	Business Services	
2.1.	<u>Approval/Ratification of Travel Requests</u> It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	27
2.2.	<u>Approval/Ratification of Expenditure Warrants</u> It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of March 2013.	29
2.3.	<u>Approval/Ratification of Purchase Orders</u> It is recommended that the Board of Education approve and ratify purchase orders for the month of March 2013 as presented in the item.	31
2.4.	<u>Approval/Ratification of Revolving Cash Report</u> It is recommended that the Board of Education approve/ratify revolving cash checks as listed.	39
2.5.	<u>Acceptance of Donations</u> It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.	41
2.6.	<u>Approval of Consultants and General Service Providers</u> It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.	42
2.7.	<u>Approval of Monthly Financial Report</u> It is recommended that the Board of Education approve the Monthly Financial Report.	44
2.8.	<u>Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement</u> It is recommended that the Board of Education approve the quarterly report for the period ending March 31, 2013, required by the Williams Settlement.	47
2.9.	<u>Farmers' Markets for Students at Rio Seco, Carlton Hills, Sycamore Canyon, and Carlton Oaks Schools</u> It is recommended that the Board of Education authorize Farmers' Markets to be conducted on June 4-5, 2013 at Sycamore Canyon, Carlton Hills, Carlton Oaks, and Rio Seco schools.	48
2.10.	<u>Adoption of Resolution #1213-22 Designating Use of Education Protection Account Funds for 2012-13</u> It is recommended that the Board of Education adopt Resolution #1213-22 Designating Use of Education Protection Account funds for 2012-13.	49

2.11. Approval of Addendum to Agreement with School Innovations and Advocacy for Mandated Cost Coordination Service

It is recommended that the Board of Education approve the Addendum to Agreement with School Innovations and Advocacy for revised Mandated Cost Coordination Service.

Capital Improvement Program

3.1. Authorization to Utilize the California Uniform Public Construction Cost Accounting Act Informal Bid Process for Chet F. Harritt School Snack Bar and Site Apparatus

59

It is recommended that the Board of Education authorize utilizing the CUPCCAC process to seek informal bids for construction work associated with the Chet F. Harritt Sports Field project.

Educational Services

4.1. Approval of Agreement with Professional Placement Resources, LLC d/b/a PPR Healthcare Staffing for a Language Speech Therapist

60

It is recommended that the Board of Education approve the agreement with Professional Placement Resources, LLC d/b/a PPR Healthcare Staffing for 1.0 FTE language speech therapy services for April 17 through June 30, 2013.

Human Resources/Pupil Services

5.1. Personnel, Regular

61

It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.

5.2. Adoption of Resolution No. 1213-19, Declaring May 8, 2013 as the Day of the Teacher

64

It is recommended that the Board of Education adopt resolution no. 1213-19 declaring May 8, 2013 as the Day of the Teacher.

5.3. Adoption of Resolution No. 1213-20, Declaring May 19-25, 2013 as Classified School Employees Week

66

It is recommended that the Board of Education adopt resolution no. 1213-20 declaring May 19-25, 2013 as Classified School Employees Week.

5.4. Approval of New Job Description for Student Support Assistant

68

It is recommended that the Board of Education approve the new job description for Student Support Assistant.

5.5. Approval of Uniforms for Maintenance & Operations Personnel Side Letter Agreement between Santee School District and California School Employees Association (CSEA)

72

It is recommended that the Board of Education approve the Uniforms for Maintenance & Operations Personnel side letter agreement.

5.6. Approval of Memorandum of Understanding to Share Information Across Agencies to Build Better Systems to Support Youth and Families

74

It is recommended that the Board of Education approve the MOU to share information across agencies in order to build better systems and support youth and families.

	<u>Page #</u>
5.7. <u>Approval of Pre-Application for US Department of Education Investing in Innovation Grant (i3)</u>	80
It is recommended that the Board of Education approve the pre-application process for the Investing in Innovation grant.	
5.8. <u>Approval of Short Term Mover Positions</u>	82
It is recommended that the Board of Education approve the short-term mover positions.	
F. DISCUSSION AND/OR ACTION ITEMS	83
<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
Superintendent	
1.1. <u>Adoption of Resolution # 1213-21 the Supporting the Governor's Proposed Local Control Funding Formula (LCFF)</u>	84
It is recommended that the Board of Education adopt Resolution # 1213-21 supporting the Governor's proposed Local Control Funding Formula for schools.	
1.2. <u>Selection of Eighth Grade Promotion Assignments</u>	87
The Board will select school assignments for eighth grade promotion ceremonies.	
G. BOARD POLICIES AND BYLAWS	89
1. <u>First Readings</u>	
1.1. <u>BP 3350, Travel Expenses</u>	90
It is recommended that the Board of Education review amendments to BP 3350 in a first reading; no action is requested at this time.	
1.2. <u>BP 1330, Use of School Facilities</u>	94
It is recommended that the Board of Education review the first draft of revisions to BP 1330. No action is requested at this time.	
2. <u>Second Readings</u>	
2.1 <u>Revised Board Policy BP 4354.1, Early Retirement Health Benefits for Management/Confidential Employees</u>	101
Revised BP 4354.1 is presented for a second reading. The GASB 45 Committee has provided a recommendation for additional revisions for Board consideration. The Board may approve the revisions or request Administration to submit revisions for a third reading. Action is at the discretion of the Board.	
H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	103

I. CLOSED SESSION

104

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organizations: Santee Teachers Association
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association
3. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property Address:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Asst. Superintendent, Business Services*
4. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
5. **Public Employment Matter** (Gov't Code 54957)
Assistant Superintendent Human Resources and Pupil Services

I. RECONVENE TO PUBLIC SESSION

104

J. ADJOURNMENT

104

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting

The next regular meeting of the Board of Education is scheduled for May 7, 2013, at 7:00 p.m. in the Douglas E. Giles Educational Resource Center.
Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ El-Hajj
___ Fox
___ Burns
___ Ryan
___ Levens-Craig

OPENING PROCEDURES ITEM A.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the April 16, 2013 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Cathy A. Pierce, Ed.D.
April 16, 2013

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

Agenda Item B.

**DEVELOPER FEES COLLECTION REPORT
2012-13
CUMULATIVE THROUGH APRIL 4, 2013**

Residential Rate: \$1.98 per square foot over 500 - effective 6/17/12

Commercial Rate: \$0.32 per square foot - effective 6/17/12

Self Storage Rate: \$0.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		10946 Woodside Avenue North	06/27/12	3,245	\$1,038.40	HC
	X	8780 Carlton Oaks Drive	06/27/12	2,304	\$4,561.92	CO
X		254 Town Center Parkway (Buffalo Wild Wings)	08/03/12	7,997	\$2,559.04	RS
	X	8340 O'Connell Road	08/16/12	3,216	\$6,367.68	PD
X		9336 Abraham Way (Scantibodies)	09/27/12	5,692	\$1,821.44	HC
X		9418 Mission Gorge Road (Chick-Fil-A)	10/02/12	4,734	\$1,514.88	RS
X		10350 Mission Gorge Road	10/16/12	480	\$153.60	RS
	X	1400-1415 Katie Lane, 1301-1313 Las Brisas Drive	10/26/12	782	\$1,548.36	PA
	X	9317 Pebble Beach Dr	12/03/12	1,590	\$3,148.20	CO
X		10055, 10075, 10095 Mission Gorge Rd	12/05/12	18,300	\$5,856.00	PA
	X	9256 Galstan Dr	12/18/12	803	\$1,589.94	SC
X		9216 Abraham Way	01/07/13	248	\$79.36	HC
	X	9450 Via Zapador	01/08/13	0	\$0.00	PA
X		10770 Rockville St	01/16/13	1,196	\$382.72	HC
	X	Lennar (Lots 152, 157-159 pd per mitig 2-2-2010)	01/22/13	13,229	\$0.00	PD
	X	Lennar (Lots 119-122 pd per mitig 2-2-2010)	01/22/13	13,229	\$0.00	PD
	X	9210 Inverness Rd	04/01/13	4,125	\$8,167.50	CO
	X	2307 Nielsen St	04/01/13	1,112	\$2,201.76	PA
TOTAL PAGE 1					\$40,990.80	

*Additional square footage (total is over 500 square feet)

**Fee Exempt - Senior / Elder Care Facility

***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - April 16, 2013

Group	Location	Date	Days	Time	Attendance	Fees Applied
Chet F. Harritt PTA (Walk/Jog-A-Thon) PTA (Father/Daughter Dance)	Lower Playground/Field Multi-Purpose	3/22/13 5/17/13	Friday Friday	6:30 am - 1:00 pm 5:00 pm - 8:00 pm	557+ 150	
Educational Resource Center (ERC) Padre Dam MWD (Assessment & Direction Workshop)	Board Room	5/22/13 & 5/23/13	Wed & Thurs	6:30 am - 5:00 pm		
Hill Creek Santana H.S. Clinic (Concert)	Multi-Purpose	4/9/13	Tuesday	6:30 pm - 8:30 pm	100	
Rio Seco Pacific Hills Chess Academy (Chess Classes)	Classroom	3/20/13 - 6/12/13	Wednesday	1:05 pm - 2:05 pm	8 - 12	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
ENROLLMENT REPORT
4/12/2013
Month 8 Week 4

SCHOOL	REGULAR ED										SDC				Total All					
	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	04/12/13	3/30/2012*	# Diff	% Diff	03/22/13	03/30/12	# Diff	% Diff	03/22/13	3/22/2013**	# Diff
Cajon Park	107	108	96	112	111	124	106	108	123	995	956	39	4.1%	63	68	-5	-7.4%	1058	1065	-7
Carlton Hills	56	40	39	44	40	39	50	63	98	469	482	-13	-2.7%	30	28	2	7.1%	499	497	2
Carlton Oaks	81	72	92	84	88	72	93	112	98	792	825	-33	-4.0%	53	63	-10	-15.9%	845	845	0
Chet F. Harritt	60	57	71	57	78	51	48	52	61	535	561	-26	-4.6%	0	0	0	0.0%	535	534	1
Hill Creek	72	69	84	78	91	91	69	79	83	716	740	-24	-3.2%	16	19	-3	-15.8%	732	735	-3
Pepper Drive	95	96	88	86	75	80	71	82	89	762	751	11	1.5%	10	9	1	11.1%	772	772	0
Prospect Ave	68	70	53	67	51	57	48	55	65	534	523	11	2.1%	0	0	0	0.0%	534	538	-4
Rio Seco	103	121	81	102	108	106	114	95	123	953	930	23	2.5%	43	49	-6	-12.2%	996	995	1
Sycamore Canyon	47	60	54	42	43	47	30	0	0	323	341	-18	-5.3%	0	1	-1	-100.0%	323	325	-2
SUBTOTAL	689	693	658	672	685	667	629	646	740	6079	6109	-30	-0.5%	215	237	-22	-9.3%	6294	6306	-12
Alternative School	2	1	3	8	4	5	5	10	6	44	40	4	10.0%	0	0	0	0.0%	44	47	-3
Santee Success								5	5	10	9	1	11.1%	0	0	0	0.0%	10	8	2
TK	47									47	0	47	0.0%					47	47	0
EAK 5 yr olds	119									119	146	-27	-18.5%					119	120	-1
NPS										0				2	3	-1	-33.3%	2	2	0
SUBTOTAL	168	1	3	8	4	5	5	15	11	220	195	25	12.8%					222	224	-2
TOTAL	857	694	661	680	689	672	634	661	751	6299	6304	-5	-0.1%	217	240	-23	-10%	6516	6,530	-14

* Spring Break 4/2-4/13/12 **Spring Break 3/25-4/5/13

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA.

	PK	
Cajon Park	2	1060
Sycamore Canyon	51	374
EAK 4 yr olds	0	
Total PK	53	

Total Enrollment Including PK
6569

Schedule of Upcoming Events

Date	Event
April 22	Foundation Meeting 6:00 p.m. @ District Office Conference Room
April 23	Board Workshop on Common Core State Standards 6:00-8:00 p.m. @ ERC
April 26	ACSA/SDCSBA Honor Our Own Awards Dinner 5:00 p.m. @ Sheraton Harbor Island
April 30	Strategic Action Leadership Team Meeting 6:00-8:00 p.m. @ ERC
May 6-10	Teacher Appreciation Week
May 6-17	STAR Testing
May 7	Board Meeting – 7:00 p.m. Student Technology Projects 6:00-7:00 p.m.
May 9	District Advisory Committee 6:00-8:00 p.m. Strategic Plan Action Planning Committees (see chart)
May 13	East County SELPA Community Advisory Community Awards Dinner
May 20	Foundation Meeting 6:00 p.m. @ Chamber of Commerce
May 21	Classified Employee Appreciation Luncheon 11:30 a.m.–1:00 p.m. @ ERC
May 21	Board Meeting – 7:00 p.m.
May 22	Classroom of the Future Foundation Awards Banquet
May 23	Biliteracy Symposium Awards Banquet
May 27	Memorial Day Holiday Schools and Departments Closed
May 28	Santee School District-Salute to Excellence 5:30-7:30 p.m. @ Carlton Oaks Country Club
May 30	Strategic Action Leadership Team Meeting 6:00-8:00 p.m. @ ERC

June 4	Board Meeting – 7:00 p.m. 8 th Grade Academic Achievement
June 17	Foundation Meeting 6:00 p.m. @ Chamber Bldg.
June 17-18	Eighth Grade Promotion Ceremonies
June 18	Board Meeting – 7:00 p.m.
June 19	Last Day of School
June 25	Foundation Golf Classic

Reports and Presentations Item B.2.
Prepared by Cathy A. Pierce, Ed.D.
March 5, 2013

Al's Sport Shop
Recognition for Support of the Santee
School District Foundation

BACKGROUND:

Tonight, the Board of Education would like to recognize that thank Rob Treadwell and Al's Sport shop for their tremendous support of the Santee School District Foundation (Foundation). Several years ago, Rob Treadwell, the new owner of Al's Sport Shop, joined the Foundation Board of Directors. As a member of the Board of Directors Rob attends monthly meetings, visits schools as an ambassador of the Foundation, scoops ice cream rewards at schools, and attends other functions on behalf of the Foundation.

In addition, Al's Sport Shop has donated to the Foundation graphic printing services in the form of name badges, book plates, shirts, etc. The Foundation also receives a discounted price for sponsor signs and banners for their annual Golf Classic.

The Santee School District and the Santee School District Foundation rely on community partnerships such as this. These partnerships foster community connections and are vital to building and maintaining successful programs.

Agenda Item B.2.

Reports and Presentations Item B.3.

Spotlight on Learning:
PRIDE Academy Presentation

Prepared by Cathy A. Pierce, Ed.D.
April 16, 2013

BACKGROUND:

In our quest to develop every student to their fullest potential, schools embrace a myriad of strategies to increase student learning. Inherent in those strategies are an analysis of data and its implications. Although many different strategies are employed to raise the academic abilities of our students, numerous other opportunities to develop talents, such as artistic and athletic capabilities, are available for students to experience.

Tonight Principal Stephanie Southcott and her team will highlight strategies they are using to increase student learning at PRIDE Academy and share opportunities students have to develop other abilities.

Agenda Item B.3.

PUBLIC COMMUNICATION Item C.

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

PUBLIC HEARINGS Item D

Agenda Item D.

BACKGROUND:

Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, was approved by the voters on November 6, 2012, temporarily increases the state's sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. The revenues generated by Proposition 30 were instrumental in avoiding further cuts to State Aid for K-14 public education but did not provide additional revenue for school districts.

The revenues generated from Proposition 30 are deposited into a newly created state account called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount, which includes charter school general purpose funding. A corresponding reduction is made to an LEA's revenue limit or charter school general purpose state aid equal to the amount of their EPA entitlement.

Proposition 30 specifies that EPA funds may not be used for salaries and benefits of administrators or any other administrative costs.

In accordance with the provisions of Proposition 30, each LEA must hold a public hearing signifying the use of EPA funds.

The Santee School District estimates that it will receive \$6,325,688 in EPA funds for the 2012-13 fiscal year in late June. All of these funds will be used to pay a portion of unrestricted certificated teacher salaries as more fully described below:

	Fiscal Year:		2012-13	
	Resource:		Fund 01, Resource 1400	
	Estimate as of 2nd Interim Report:		1/31/2013	
Description			Sources	Uses
Estimated Total Revenue Limit Funding			31,628,438	
Less: Estimated Property Tax Funded Portion of Revenue Limit Funding			11,115,302	
Estimated Total State Aid Portion of Revenue Limit Funding			20,513,136	
Less: Estimated Amount to be Received from Education Protection Account			6,325,688	
Difference			14,187,448	

Total Unrestricted Certificated Teacher Salaries (Function 1100)	17,583,940
Less: Amount to be paid from Education Protection Account Proceeds	6,325,688
Amount to be paid from other Unrestricted General Fund Sources	11,258,252

RECOMMENDATION:

Conduct a Public Hearing on the use of Education Protection Account Funds in 2012-13.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

\$6,325,688 in EPA funds offset by a commensurate reduction in Revenue Limit State Aid.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.1.
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CONSENT ITEMS Item E.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item E.

Consent Item E.1.1. Approval of Minutes
Prepared by Cathy A. Pierce, Ed.D.
April 16, 2013

BACKGROUND:

Presented for Board approval –

- March 19, 2013, regular meeting minutes
- March 7, 2013 special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:

Second:

Vote:

Item E.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

March 19, 2013

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The Board attended the Tierra del Sol PTA dinner at 6:00 and Board members were presented with Continuing Service Awards.

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:00 p.m.

Members present:

Dianne El-Hajj
Ken Fox, Clerk
Dustin Burns
Barbara Ryan
Elana Levens-Craig

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary

2. President El-Hajj invited the audience to recite the District Mission and then invited Ashton Cooper and Trent Forester, eighth grades students a Pepper Drive School, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda, with Item D.5.2. amended.

Motion: **Ryan** **Second:** **Fox** **Vote:** **5-0**

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. **Recognition of ICOC Outgoing Member: Jim Montague**

The Board recognized Mr. Jim Montague for his service on the Independent Citizen's Oversight Committee (ICOC) for Prop R since the ICOC started in 2007 and has reached the maximum number of consecutive terms he can serve. Mr. Montague has been a wonderful ambassador for the District and an integral part of the committee. President El-Hajj presented Mr. Montague with a certificate of appreciation and said the Board hopes he will continue to attend the meetings if he is available.

3. **Spotlight on Learning: Pepper Drive School Presentation**

Dr. Pierce introduced Principal Debbie Brenner and Vice Principal Kristie Joiner who presented a look at Pepper Drive's instructional day to the Board. Mrs. Brenner shared Pepper Drive has seen a 53 point API growth in the past 3 years. Teachers deliver standards based core instruction that is purposeful and meaningful for students. Instruction support is offered to students that includes Study Island and before and afterschool interventions classes. Teacher Jennifer Rolf shared information about their 8th grade math and science programs with 21st century skills as a focus. Classrooms are innovative, creative, and stimulating for learning. Students are engaged in learning with iPad instruction and other digital learning devices. The use of technology tools is a critical part of student learning and begins the process into Common Core State Standards (CCSS). Students Trent Forester and Ashton Cooper shared some of the fun and exciting things they have learned in science class. They enjoy hands -on investigations,

doing the experiments, and being the scientists. Algebra is one of Ashton's most challenging classes where College Prep Math is used to guide students through problems. Parent Alisia Marone, who is a former Pepper Drive tiger and now a parent, said Pepper Drive has many fun family events each year including the fall festival, turkey trot, and jump rope for heart. Performing arts is a valued experience, and the school also participates in Edudance and has a show choir with performances scheduled for April 24 and 25. Pepper Drive appreciates their community partners. Student achievement is celebrated with visits to the principal for positive rewards, honor roll certificates, and perfect attendance drawings and classroom teachers motivate students to work hard. The entire Pepper Drive community is excited about beginning construction of a new junior high building. The Board thanked Mrs. Brenner and Mrs. Joiner for their presentation.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent. There were no comments.

- 1.1. **Approval of Minutes**
- 1.2. **Approval of Memorandum of Understanding (MOU) with the North County Professional Development Federation (NCPDF)**
- 1.3. **Approval of Revised Job Description for Assistant Superintendent, Human Resources and Pupil Services**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Acceptance of Donations**
- 2.6. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**
- 2.7. **Extension of Agreement with Riverview Church for Use of Facilities at Cajon Park School**
- 2.8. **Amendment to Agreement with County of San Diego for Regional Communication System**
- 3.1. **Acceptance of 2011-12 General Obligation Bonds Building Fund Financial and Performance Audit**
- 4.1. **Approval of Revised Local Education Agency (LEA) Plan for 2012-2013**
- 4.2. **Approval of Student Teaching Agreement with Western Governors University**
- 4.3. **Approval of Alternative School of Choice Waiver 2013-2015**
- 5.1. **Personnel, Regular**
- 5.2. **Approval of Short Term Positions (Item amended)**

It is recommended that the Board of Education approve the short term positions listed in the item.

It was moved and seconded to approve Consent Items, with item D.5.2. amended.

Motion: Ryan **Second:** Levens-Craig **Vote:** 5-0

E. DISCUSSION AND/OR ACTION ITEMS

President El-Hajj invited comments from the public on any item listed under Discussion and/or Action. There were no comments.

1.1. Increase to Paid Lunch Price

Cathy Abel, Director of Child Nutrition Services, shared the requirements of the Federal Meal Program to charge at least the same price for a paid lunch as that received from the program for a free lunch, and based on the requirement there is a need to increase the price of a paid lunch. The program allows the

increases to be slowing adjusted over several years based on their calculations. At this time there is a need to raise the cost at least \$.15. Child Nutrition Services is recommending the price be increased from \$2.25 to \$2.50 for a student lunch to ease the handling of changes and to help minimize the current projected operating deficit. Member Burns asked Mrs. Abel to continue to monitor students or families that may not be able to afford the new lunch price, which may be the case anytime we increase costs. Member Burns moved to approve an increase to the price of a paid student lunch from \$2.25 to \$2.50 effective July 1, 2013.

Motion: Burns

Second: Ryan

Vote: 5-0

1.2. Use of Facilities Rates

Karl Christensen shared that a recent change in the law allows schools districts to charge direct costs for use of their facilities. Santee School District has not updated rates for use of facilities since 2005. He suggested the Board may wish to revise costs so the District can recoup expenses being incurred for groups to use our facilities. The District has several churches using the facilities and they are currently in the direct cost category. Other districts charge them fair market value which is allowable. He also provided an update on the fees paid by the sports leagues and the costs for upkeep on the fields and recommended consideration to increase those fees. He shared the different categories of use and the fees that are currently charged. Free use provides for no fees charged unless there is a direct charge needed for special services or services outside of the normal working hours. This category includes PTA and other non-profit organizations but special services are rarely needed. Direct fees are for those organizations not designated as free use or fair rental value. Fair Market Value is for groups conducting functions, entertainment, or meetings where admission fees are charged or for for-profit businesses.

Mr. Christensen presented a chart showing the factors that are used to figure direct costs for use of facilities. He said the Board would need to change the board policy to include the direct costs increases and to include the usage and upkeep. Mr. Christensen suggested consideration to implement a \$25 application fee for fair market value users.

Member Ryan would like to see what organizations like soccer, little league, etc, would pay if we adopted this increase. Mr. Christensen provided a chart showing what we are currently collecting from leagues. Member Fox said the original \$5.00 fee was not intended to cover the costs of upkeep for the fields. All of the leagues provide some the maintenance on their fields especially during their playing seasons. To increase the league fees would be burden on the leagues.

Member Burns would like to see who is using facilities and have a conversation with the Board about where they fit in. He would also like to see the current hourly rates and the differences in short term use and long term use. Mr. Burns said we want to be good neighbors and he agrees with Member Fox about not increasing the leagues' fees as they provide a lot of time and money for the fields.

Member Levens-Craig asked Mr. Christensen if he is trying to recoup costs or if we are trying to bring in a revenue stream. Mr. Christensen said a little of both, recoup direct costs the District is paying and provide a revenue stream from those using our facilities under fair market value. Mr. Christensen said he added a category for filming commercial's and/or movies as we have been contacted before for this type of use.

Mr. Christensen will provide the Board with additional information and bring a recommendation to a future meeting. There was no action taken.

2.1. Adoption of Resolution No. 1213-18 to Layoff Identified Classified Non-Management Positions

Minnie Malin reported due to the uncertainty of federal funding, Carlton Hills School is recommending the reduction to two instructional assistant positions. It is recommended that the Board of Education adopt resolution #1213-18 to lay off these two classified non-management positions.

Member Burns asked if these positions were needed. Mrs. Malin said yes, but the primary reason is Title 1 funding, the source of funding for these positions, is not guaranteed next year and we are also required to hold back 30%. She said we hope the funds can be released back to the schools to add services as

needed next year and if Mr. Heck has funding next year, he would like to bring these positions back. Member Burns moved to adopt resolution #1213-18.

Motion: Ryan Second: Burns Vote: 5-0

F. BOARD POLICIES AND BYLAWS

1.1 First Reading: Revised Board Policy BP 4354.1, Early Retirement Health Benefits for Management/Confidential Employees

Revised BP 4354.1 was presented for a first reading. No action was requested.

2.1. Second Reading: Revised Board Policy 1312.3 Uniform Complaint Procedures

Revised Board Policy 1312.3 Uniform Complaint Procedures was presented for a second reading and request for approval. Member Burns moved to approve the revisions.

Motion: Burns Second: Fox Vote: 5-0

G. BOARD COMMUNICATION

Member Burns said it was a great honor for PTA to recognize the Board for their Continuing Service Award. He would like to send a note of appreciation.

Member Fox reported he continues to visit schools and has seen a lot of classrooms. These visits have provided recognition of how the principals' jobs have changed over the years.

Member Levens-Craig said she would like to be at the Cajon Park promotion this year. She reported she attended the first District Advisory Committee meeting and believed it was a good first meeting. She would like administration to consider how they can make the meetings more parent friendly. She also attended the Foreign Language Committee meeting and said it had a different dynamic with the teachers involved. She believes representation by both parents and teachers is equally important.

Member Ryan said the District Advisory Committee meeting was a great meeting and very energized. She said it would be helpful to share with the parents what their role is on the committee.

Dr. Pierce presented draft protocols for the schools and other administrators when dignitaries visit. These protocols have been reviewed by the principals. Member Ryan said U.S. legislators should be added before the state legislators and if a representative for a legislator attends on their behalf, they follow the elected officials present. Dr. Pierce said AR 1350, Protocols for Promotion and Visiting Dignitaries, will be revised and returned in April for official consideration.

Dr. Pierce shared the promotion schedule. She said it had been a challenge working around Santana and West Hills' graduations. Board assignments will come to the next board meeting.

Dr. Pierce presented a draft center page spread for the spring edition of the *Santee Magazine*.

Dr. Pierce reported on plans for Teacher and Classified Appreciation during the week of May 6-10. Cabinet members and any available Board members will be serving ice cream sundaes in staff lounges during lunches. Administration will return with dates and lunch schedules.

Dr. Pierce shared the EL Reclassification Ceremony will be held on Thursday. Members Fox and Levens-Craig will attend. In the absence of the President, Vice President Fox will welcome the guests on behalf of the Board.

H. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organizations: Santee Teachers Association
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association
3. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)

Property Address:

- *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
- *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)*

Agency Negotiator: Karl Christensen, Asst. Superintendent, Business Services

4. Public Employee Performance Evaluation (Govt. Code § 54957)
Superintendent

The Board entered closed session at 8:32 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:50 p.m. No action was reported.

J. ADJOURNMENT

The March 19, 2013 regular meeting adjourned at 9:50 p.m.

SANTEE SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION

Douglas E. Giles Educational Resource Center
9619 Cuyamaca Street
Santee, California

MINUTES
March 7, 2013

A. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President El-Hajj.

B. PUBLIC COMMUNICATION

There were no comments from the public.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code S48918) Student #2-12

The Board entered Closed Session at 6:10 p.m. for a student discipline hearing for student #2-12. The matter was heard by Board President El-Hajj, and Members Fox, Burns, and Ryan. Oral and documentary evidence was received. Following the presentation of evidence, President El-Hajj announced that the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO OPEN SESSION

The Board reconvened to open session at 7:10 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Burns to expel student # 2-12 from the Santee School District from March 8, 2013 to December 4, 2013, for violation of California Education Code Sections 48900 (c) Possessed, used sold, furnished or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, and Santee School District Board Policies 5144.1: Pupil Discipline: Suspension and Expulsion 5144.4: Administrative Review, and related Administrative Regulations.

This action is based on the following Findings of Fact in accordance with California Education Code:

- *Section 48915(b)(2): Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student # 2-12 has attended several behavioral assemblies, signed the zero tolerance policy, and understood that it is illegal to possess and sell prescription medication and still chose to violate school rules and penal code laws.*
- *Section 48915(b)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student # 2-12 was in possession of prescription medication and attempted to sell it to students on a school campus, posing a safety risk for all students who attend that school.*

The expulsion shall be immediately suspended, and the student will complete the following elements in a Rehabilitation Plan:

- Remain at the Santee Success Program through 3/12/13 at which time student will transfer to another school determined by administration. Student may not return to previous school.
- Maintain 2.5 GPA for academic, effort, and citizenship performance. If student fails to maintain a 2.5 GPA he will return to the Santee Success Program without further board action.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Complete a counseling program by May 1, 2013 for decision-making/peer pressure and drug/alcohol abuse prevention/treatment.
- Attend Juvenile Hall Open House in May 2013 and provide verification of attendance.
- Complete all elements of this Rehabilitation Plan by December 4, 2013 and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by March 14, 2013, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Upon satisfactory completion of all activities in the rehabilitation plan, the student record will be expunged of this expulsion order.

Motion: Burns

Second: Fox

Vote: 4-0

E. ADJOURNMENT

The March 7, 2013 special meeting adjourned at 7:25 p.m.

Consent Item E.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
April 16, 2013

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$4,490, with substitute costs of \$420, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.1.
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Board Travel Report - April 16, 2013

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Friday, 03/15/13	Chris Hiller	HC	Gifted and Talented Education Specialized Certificate	San Marcos	\$0	*\$156	EIA	This workshop provided training and instructor certification for Gifted and Talented Education. <i>*Additional expenses of \$156 incurred on travel request previously approved on 3/5/13 by Board of Education in the amount of \$285.</i>
Tuesday, 05/14/13	Robyn Botticelli Pamela Cameron Dennae Lovell Shawna Rosa	PRIDE PRIDE PRIDE PRIDE	Common Core State Standards	San Marcos	\$105 \$105 \$105 \$105	\$70 \$70 \$70 \$70	Title I Title I Title I Title I	The workshop will focus on the transition to Common Core State Standards.
Travel Requiring Airfare, Overnight Stay, and/or Out of County								
Mon-Thurs, 05/06/13 - 05/09/13	Bernard Yeo Matt Marsman	TCS TCS	Interop Conference	Las Vegas, NV	\$0 \$0	\$0 \$0	No Cost to District No Cost to District	The IT conference will provide an opportunity to review new IT products and solutions related to the District's IT needs.
Sun-Fri, 08/04/13 - 08/09/13	Carrie Trantalis Susan Orsinelli	CFH CFH	Teachers' College Reading and Writing Workshop: August Writing institute	New York, NY	\$0 \$0	\$2,105 \$2,105	Title I/EIA Title I/EIA	The writing institutes are designed to establish models of best practices in writing instruction and to increase competency in the area of writing.

Consent Item E.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 April 16, 2013

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of March 2013:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-151654 TO 12-162439	\$279,945.55
09 00	N/A	\$0.00
12 06	N/A	\$0.00
13 00	12-151711 TO 12-158226	\$67,292.00
14 00	N/A	\$0.00
21 09	N/A	\$0.00
21 39 / 21 08	12-156419 TO 12-158228	\$9,194.16
25 18	12-151733 TO 12-161121	\$4,916.76
25 38	N/A	\$0.00
35-00	N/A	\$0.00
40-00	12-151734 TO 12-158229	\$6,389.94
63 00	12-151736 TO 12-161122	\$9,122.77
		\$376,861.18

Student Body Warrants issued for the period of March 2013:

\$7,255.10

Payroll Warrant #'s beginning 10-209128 through 10-209185 and 10-588872 through 10-589670 and 214443:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$2,828,996.33
06 00	\$806,427.34
12 06	\$21,283.29
13 00	\$77,631.03
25-18	\$0.00
63 00	\$167,507.10
\$3,901,845.09	

RECOMMENDATION:

Administration recommends that the Board approve the expenditure warrants for the month of February as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$4,285,961.37 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.2.
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BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of March 2013:

AMOUNT	LOCATION
\$ 20,009.08	PEPPER DRIVE SCHOOL
\$ 5,568.95	CARLTON HILLS SCHOOL
\$ 1,706.56	SYCAMORE CANYON SCH
\$ 15,015.37	PROSPECT AVENUE SCH
\$ 3,515.27	CAJON PARK SCHOOL
\$ 5,323.55	CHET F HARRITT SCH
\$ 8,510.58	CARLTON OAKS SCHOOL
\$ 4,569.84	RIO SECO SCHOOL
\$ 5,057.01	HILL CREEK SCHOOL
\$ 325.00	SUPERINTENDENT DEPT
\$ 15,635.72	BUSINESS SERVICES
\$ 1,910.16	HUMAN RESOURCES
\$ 4,720.24	EDUCATIONAL SERVICES
\$ 2,186.56	SPECIAL EDUCATION
\$ 2,369.60	EDUCATIONAL SERVICES
\$ 2,812.20	DISTRICT LIBRARY
\$ 12,549.54	PROJECT SAFE
\$ 5,745.75	TECHNOLOGY SERVICES
\$ 9,159.87	MAINTENANCE
\$ 14,081.04	TRANSPORTATION
\$ 1,394.16	FACILITIES MODERNIZATION
\$ 4,587.67	WAREHOUSE
\$ 299.00	PUBLICATIONS
\$ 147,052.72	Total Purchase Orders – March 2013

RECOMMENDATION:

Administration recommends approval of purchase orders #121102 through #121263 issued March 1, 2013 through March 31, 2013.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$147,052.72 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.3.
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LOCATION LIST 2012-13

- 01 Santee School
- 02 Pepper Drive School
- 03 Carlton Hills School
- 04 Sycamore Canyon School
- 05 Prospect Avenue School
- 06 Cajon Park School
- 07 Chet F. Harritt School
- 08 Carlton Oaks School
- 09 Rio Seco School
- 10 Hill Creek School
- 11 Cajon Park Annex
- 12 Prospect Avenue Annex
- 26 Cajon Park Junior High
- 60 Board of Education
- 62 Superintendent
- 64 Business Services
- 65 Personnel
- 66 Educational Services
- 67 Special Education, Centralized
- 68 Special Projects, Centralized
- 69 Professional Development
- 70 Student Support Services
- 71 Library Media Services
- 72 Project SAFE
- 73 Technology
- 74 Operations
- 75 Maintenance

- 76 Transportation
- 78 Warehouse
- 90 Central Kitchen
- 92 Publications
- 97 District Wide
- 100 Summer School
- 108 Carlton Oaks Summer School
- 110 Hill Creek Summer School

Fund Numbers

- 03 00 General - Unrestricted
- 06 00 General - Restricted
- 12 06 Child Development Fund
- 13 00 Cafeteria Fund
- 14 00 Deferred Maintenance Fund
- 17 42 Special Reserve - Other Than Cap/Out
- 21 09 Other Building Fund
- 21 10 Building Fund
- 25 18 Capital Facilities Account Fund
- 25 24 Capital Projects Fund
- 25 38 Capital Facilities Redevelopment
- 30 00 State School Building Fund
(Modernization) and Lease/Purchase
- 40 00 Special Reserve Fund -
Capital Projects
- 53 26 Tax Override Fund - SSBF
- 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF MARCH 2013

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
120818	12/19/2012	03	AUDIO VIDEO SUPPLY CO	009	MEGAPHONE	\$87.28
					PRICE INCREASE	\$14.55
					NEW TOTAL	\$101.83

PURCHASE ORDER LISTING - MARCH 2013
BY SITE

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
121132	3/7/2013	3	WALT DISNEY WORLD TICKETING	8TH GRADE PROMOTION ADMISSIONS	\$ 5,770.00	002	PEPPER DRIVE SCHOOL
121135	3/8/2013	6	APPLE COMPUTER INC	ELECTRONIC EQUIPMENT - PD	\$ 962.28	002	PEPPER DRIVE SCHOOL
121136	3/8/2013	6	TROXELL COMMUNICATIONS INC	ELECTRONIC EQUIPMENT - PD	\$ 1,251.68	002	PEPPER DRIVE SCHOOL
121192	3/14/2013	3	SUNDANCE STAGE LINES	FIELD TRIP TRANSPORTATION SVCS	\$ 2,371.00	002	PEPPER DRIVE SCHOOL
121213	3/18/2013	6	CPM EDUCATIONAL PROGRAM	CLASSROOM MATERIALS	\$ 148.10	002	PEPPER DRIVE SCHOOL
121215	3/18/2013	6	LIGHTSPEED TECHNOLOGIES INC	ELECTRONIC EQUIPMENT	\$ 6,085.80	002	PEPPER DRIVE SCHOOL
121229	3/22/2013	3	EDUDANCE	DANCE CLASS	\$ 360.00	002	PEPPER DRIVE SCHOOL
121236	3/25/2013	3	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	\$ 749.00	002	PEPPER DRIVE SCHOOL
121248	3/25/2013	6	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$ 700.00	002	PEPPER DRIVE SCHOOL
121249	3/25/2013	6	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$ 700.00	002	PEPPER DRIVE SCHOOL
121250	3/25/2013	6	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$ 700.00	002	PEPPER DRIVE SCHOOL
121258	3/26/2013	6	HEINEMANN	CLASSROOM MATERIALS	\$ 211.22	002	PEPPER DRIVE SCHOOL
					TOTAL	\$ 20,009.08	PEPPER DRIVE SCHOOL
121126	3/6/2013	3	PERMA BOUND	CLASSROOM MATERIALS	\$ 774.00	003	CARLTON HILLS SCHOOL
121195	3/14/2013	3	SUNDANCE STAGE LINES	FIELD TRIP TRANSPORTATION SVCS	\$ 2,035.00	003	CARLTON HILLS SCHOOL
121222	3/20/2013	3	LAKESHORE LEARNING MATERIALS	CLASSROOM MATERIALS	\$ 140.66	003	CARLTON HILLS SCHOOL
121223	3/20/2013	3	ACP DIRECT	LIBRARY SUPPLIES	\$ 299.83	003	CARLTON HILLS SCHOOL
121224	3/20/2013	3	READ NATURALLY INC	SOFTWARE LICENSES	\$ 1,268.20	003	CARLTON HILLS SCHOOL
121225	3/21/2013	3	ACCESS APPARELS AND PRINTING	STAFF SHIRTS	\$ 351.26	003	CARLTON HILLS SCHOOL
121262	3/28/2013	6	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$ 700.00	003	CARLTON HILLS SCHOOL
					TOTAL	\$ 5,568.95	CARLTON HILLS SCHOOL
121143	3/11/2013	3	SCHOLASTIC BOOK CLUBS INC	BOOK CLUB - SC	\$ 1,006.56	004	SYCAMORE CANYON SCH
121243	3/25/2013	3	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$ 700.00	004	SYCAMORE CANYON SCH
					TOTAL	\$ 1,706.56	SYCAMORE CANYON SCH
121121	3/5/2013	6	LENOVO (UNITED STATES) INC.	NETBOOK	\$ 9,688.80	005	PROSPECT AVENUE SCH
121128	3/6/2013	6	LAKESHORE LEARNING MATERIALS	CLASSROOM SUPPLIES	\$ 469.64	005	PROSPECT AVENUE SCH
121145	3/11/2013	3	GROSSMONT CENTER 10	ADMISSIONS	\$ 615.25	005	PROSPECT AVENUE SCH
121146	3/11/2013	3	MTS BUS	ADMISSIONS	\$ 153.00	005	PROSPECT AVENUE SCH
121179	3/12/2013	6	LOGICAL CHOICE TECHNOLOGIES	SOFTWARE LICENSES	\$ 600.00	005	PROSPECT AVENUE SCH
121185	3/12/2013	3	ORIENTAL TRADING COMPANY INC	BRACELETS	\$ 89.63	005	PROSPECT AVENUE SCH
121186	3/12/2013	6	LAKESHORE LEARNING MATERIALS	ELECTRONIC EQUIPMENT	\$ 380.09	005	PROSPECT AVENUE SCH
121212	3/18/2013	6	TIME FOR KIDS	SUBSCRIPTIONS	\$ 295.96	005	PROSPECT AVENUE SCH
121214	3/18/2013	3 6	DAVE BANG ASSOCIATES INC	SHADE COVER	\$ 1,323.00	005	PROSPECT AVENUE SCH
121251	3/25/2013	6	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$ 700.00	005	PROSPECT AVENUE SCH
121252	3/25/2013	6	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$ 700.00	005	PROSPECT AVENUE SCH
					TOTAL	\$ 15,015.37	PROSPECT AVENUE SCH
121133	3/7/2013	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 366.80	006	CAJON PARK SCHOOL
121230	3/22/2013	3	TOLEDO P.E. SUPPLY COMPANY	P E SUPPLIES & EQUIPMENT	\$ 2,059.32	006	CAJON PARK SCHOOL
121239	3/25/2013	3	SAN DIEGO NAT'L HISTORY MUSEUM	ASSEMBLY FEES	\$ 420.00	006	CAJON PARK SCHOOL
121242	3/25/2013	3	US GAMES	P E. SUPPLIES	\$ 669.15	006	CAJON PARK SCHOOL
					TOTAL	\$ 3,515.27	CAJON PARK SCHOOL
121107	3/4/2013	6	CAPSTONE PRESS	CLASSROOM MATERIALS	\$ 315.41	007	CHET F HARRITT SCH
121108	3/4/2013	3 6	OKAPI EDUCATIONAL PUBLISHING	CLASSROOM MATERIALS	\$ 1,220.40	007	CHET F HARRITT SCH
121109	3/4/2013	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 83.24	007	CHET F HARRITT SCH
121120	3/5/2013	3	ZOOLOGICAL SOCIETY OF	ADMISSIONS	\$ 300.00	007	CHET F HARRITT SCH
121207	3/15/2013	3	SMILE MAKERS	HEALTH OFFICE SUPPLIES	\$ 31.96	007	CHET F HARRITT SCH
121209	3/15/2013	3	IDENT-A-KID SERVICES OF AM	OFFICE SUPPLIES	\$ 92.67	007	CHET F HARRITT SCH

121211	3/18/2013	6	CAPSTONE PRESS	CLASSROOM MATERIALS	\$	288.68	007	CHET F HARRITT SCH
121216	3/18/2013	3	DELL MARKETING L.P.	ELECTRONIC EQUIPMENT	\$	97.19	007	CHET F HARRITT SCH
121228	3/22/2013	3	LEGOLAND	ADMISSIONS	\$	1,494.00	007	CHET F HARRITT SCH
121246	3/25/2013	6	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$	700.00	007	CHET F HARRITT SCH
121247	3/25/2013	6	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$	700.00	007	CHET F HARRITT SCH
					TOTAL	\$	5,323.55	CHET F HARRITT SCH
121105	3/1/2013	3	REALLY GOOD STUFF INC	CLASSROOM SUPPLIES	\$	274.36	008	CARLTON OAKS SCHOOL
121106	3/1/2013	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	156.09	008	CARLTON OAKS SCHOOL
121110	3/4/2013	3	NASCO MODESTO	CLASSROOM MATERIALS	\$	126.32	008	CARLTON OAKS SCHOOL
121115	3/4/2013	3	SAN DIEGO WHALE WATCH	ADMISSIONS	\$	1,360.00	008	CARLTON OAKS SCHOOL
121123	3/6/2013	3	NASCO MODESTO	CLASSROOM MATERIALS	\$	14.77	008	CARLTON OAKS SCHOOL
121125	3/6/2013	3	CAROLINA BIOLOGICAL SUPPLY CO	CLASSROOM MATERIALS	\$	20.40	008	CARLTON OAKS SCHOOL
121164	3/11/2013	3	AMERICAN HEART ASSOCIATION	DONATION	\$	306.00	008	CARLTON OAKS SCHOOL
121194	3/14/2013	3	SUNDANCE STAGE LINES	FIELD TRIP TRANSPORTATION SVCS	\$	3,772.00	008	CARLTON OAKS SCHOOL
121197	3/14/2013	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	30.00	008	CARLTON OAKS SCHOOL
121237	3/25/2013	3	DEMCO INC	LIBRARY SUPPLIES	\$	116.14	008	CARLTON OAKS SCHOOL
121238	3/25/2013	3	DUTCH MILL BULBS	FUNDRAISER	\$	934.50	008	CARLTON OAKS SCHOOL
121244	3/25/2013	3	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$	700.00	008	CARLTON OAKS SCHOOL
121245	3/25/2013	3	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$	700.00	008	CARLTON OAKS SCHOOL
					TOTAL	\$	8,510.58	CARLTON OAKS SCHOOL
121193	3/14/2013	3	SUNDANCE STAGE LINES	FIELD TRIP TRANSPORTATION SVCS	\$	3,556.00	009	RIO SECO SCHOOL
121208	3/15/2013	3	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	\$	82.77	009	RIO SECO SCHOOL
121210	3/15/2013	3	REUBEN H FLEET SCIENCE CENTER	ADMISSIONS	\$	861.00	009	RIO SECO SCHOOL
121256	3/25/2013	3	ALERT SERVICES, INC	HEALTH OFFICE SUPPLIES	\$	70.07	009	RIO SECO SCHOOL
					TOTAL	\$	4,569.84	RIO SECO SCHOOL
121112	3/4/2013	6	DELL MARKETING L.P.	NOTEBOOK	\$	922.01	010	HILL CREEK SCHOOL
121196	3/14/2013	3	SUNDANCE STAGE LINES	FIELD TRIP TRANSPORTATION SVCS	\$	2,035.00	010	HILL CREEK SCHOOL
121253	3/25/2013	6	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$	700.00	010	HILL CREEK SCHOOL
121254	3/25/2013	6	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$	700.00	010	HILL CREEK SCHOOL
121255	3/25/2013	6	TEACHER'S COLLEGE READING	REGISTRATION FEES	\$	700.00	010	HILL CREEK SCHOOL
					TOTAL	\$	5,057.01	HILL CREEK SCHOOL
121113	3/4/2013	3	CARLTON OAKS COUNTRY CLUB	SALUTE TO EXCELLENCE	\$	200.00	062	SUPERINTENDENT DEPT
121198	3/14/2013	3	CALIFORNIA CITY SCHOOL	REGISTRATION FEES	\$	125.00	062	SUPERINTENDENT DEPT
					TOTAL	\$	325.00	SUPERINTENDENT DEPT
121102	3/1/2013	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT DELIVERY	\$	103.55	064	BUSINESS SERVICES
121103	3/1/2013	40	BEST BEST & KRIEGER LLP	SDG&E DIST. GEN. RATE STRUCTUR	\$	398.92	064	BUSINESS SERVICES
121104	3/1/2013	3	KEENAN & ASSOCIATES	P & L CLAIMS ADMIN FEE	\$	308.85	064	BUSINESS SERVICES
121119	3/5/2013	3	EMPLOYMENT DEVELOPMENT DEPT.	SEF LOCAL EXP. CHARGE	\$	1,791.00	064	BUSINESS SERVICES
121165	3/12/2013	3	OFFICEMAX CONTRACT INC	OFFICE SUPPLIES	\$	1,144.09	064	BUSINESS SERVICES
121166	3/12/2013	3	OFFICE DEPOT INC	OFFICE SUPPLIES	\$	3,771.22	064	BUSINESS SERVICES
121167	3/12/2013	63	OFFICE DEPOT INC	OFFICE SUPPLIES	\$	161.12	064	BUSINESS SERVICES
121201	3/14/2013	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT DELIVERY CHARGES	\$	134.87	064	BUSINESS SERVICES
121206	3/15/2013	3	ROBERT BACKER & ASSOCIATES	APPRAISAL SERVICES	\$	6,800.00	064	BUSINESS SERVICES
121240	3/25/2013	40	BEST BEST & KRIEGER LLP	SDG&E DIST GEN. RATE PYMT	\$	122.10	064	BUSINESS SERVICES
121241	3/25/2013	25	18 CAPITOL PUBLIC FINANCE GROUP	COPS & GO BOND REPORTING	\$	900.00	064	BUSINESS SERVICES
					TOTAL	\$	15,635.72	BUSINESS SERVICES
121131	3/7/2013	3	SCSEBA	COBRA PAYMENT	\$	1,910.16	065	HUMAN RESOURCES
					TOTAL	\$	1,910.16	HUMAN RESOURCES
121122	3/6/2013	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	30.00	066	EDUCATIONAL SERVICES
121231	3/22/2013	3	SOLUTION TREE, LLC	LANGUAGE ARTS MATERIALS	\$	4,575.76	066	EDUCATIONAL SERVICES
121263	3/28/2013	3	TROXELL COMMUNICATIONS INC	ELECTRONIC SUPPLIES	\$	114.48	066	EDUCATIONAL SERVICES

					TOTAL	\$ 4,720.24	EDUCATIONAL SERVICES
121116	3/4/2013	6	SHAW, JENNIFER	CONSULTANT SERVICES	\$	160.00	067 SPECIAL EDUCATION
121144	3/11/2013	6	PEARSON ASSESSMENTS	ASSESSMENT MATERIALS	\$	662.36	067 SPECIAL EDUCATION
121199	3/14/2013	6	LENOVO (UNITED STATES) INC.	LAPTOP	\$	859.20	067 SPECIAL EDUCATION
121200	3/14/2013	6	GROSSMONT UNION HIGH	OUTSOURCED TRANSPORTATION	\$	425.00	067 SPECIAL EDUCATION
121226	3/22/2013	6	SHAW, JENNIFER	CONSULTING SERVICES	\$	80.00	067 SPECIAL EDUCATION
					TOTAL	\$ 2,186.56	SPECIAL EDUCATION
121124	3/6/2013	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION MATERIALS	\$	2,050.00	068 EDUCATIONAL PROJECTS
121114	3/4/2013	6	SANDCASE	REGISTRATION FEES	\$	70.00	069 EDUCATIONAL SERVICES
121147	3/11/2013	6	SAWAYA, NADA	CONSULTANT SERVICES	\$	120.00	069 EDUCATIONAL SERVICES
121227	3/22/2013	6	ALLIANCE FOR AFRICAN	CONSULTANT SERVICES	\$	129.60	069 EDUCATIONAL SERVICES
					TOTAL	\$ 2,369.60	EDUCATIONAL SERVICES
121204	3/14/2013	6	COMPANION CORPORATION	LABELS	\$	2,812.20	071 DISTRICT LIBRARY
					TOTAL	\$ 2,812.20	DISTRICT LIBRARY
121127	3/6/2013	63	KROEGER, INC	PROJ. SAFE SUPPLIES	\$	99.98	072 PROJECT SAFE
121168	3/12/2013	63	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	\$	500.00	072 PROJECT SAFE
121219	3/20/2013	63	AMERICAN EXPRESS	SUPPLIES FOR PROJ. SAFE	\$	2,426.30	072 PROJECT SAFE
121220	3/20/2013	6	AMERICAN EXPRESS	SUPPLIES FOR ASE	\$	13.26	072 PROJECT SAFE
121232	3/25/2013	63	SMART & FINAL	PROJ SAFE SUPPLIES	\$	500.00	072 PROJECT SAFE
121233	3/25/2013	63	SMART & FINAL	PROJ. SAFE SUPPLIES	\$	1,000.00	072 PROJECT SAFE
121234	3/25/2013	63	SMART & FINAL	PROJ. SAFE SUPPLIES	\$	1,000.00	072 PROJECT SAFE
121235	3/25/2013	6	COAST 2 COAST COACHING	ASES ENRICHMENT PROGRAM	\$	760.00	072 PROJECT SAFE
121257	3/25/2013	63	GTSOFT INC	SOFTWARE PROGRAM - OOST	\$	6,250.00	072 PROJECT SAFE
					TOTAL	\$ 12,549.54	PROJECT SAFE
121111	3/4/2013	3	DELL MARKETING L.P.	COMPUTER	\$	1,773.27	073 TECHNOLOGY SERVICES
121130	3/7/2013	3	6 LENOVO (UNITED STATES) INC.	LAPTOPS	\$	1,718.40	073 TECHNOLOGY SERVICES
121259	3/26/2013	3	LENOVO (UNITED STATES) INC.	NETBOOKS	\$	968.88	073 TECHNOLOGY SERVICES
121260	3/26/2013	3	DELL MARKETING L.P.	LASER PRINTERS	\$	918.00	073 TECHNOLOGY SERVICES
121261	3/26/2013	63	DELL MARKETING L.P.	LASER PRINTERS	\$	367.20	073 TECHNOLOGY SERVICES
					TOTAL	\$ 5,745.75	TECHNOLOGY SERVICES
121117	3/5/2013	6	CLARK SECURITY PRODUCTS INC	HARDWARE/LOCK SUPPLIES	\$	25.53	075 MAINTENANCE
121118	3/5/2013	6	CLARK SECURITY PRODUCTS INC	HARDWARE/LOCK SUPPLIES - CH	\$	170.91	075 MAINTENANCE
121134	3/8/2013	3	MAINTEX INC	CUSTODIAL SUPPLIES - HC	\$	132.06	075 MAINTENANCE
121159	3/11/2013	6	J P WITHEROW ROOFING COMPANY	ROOF REPAIRS - HC	\$	325.00	075 MAINTENANCE
121160	3/11/2013	6	KIMBALL MIDWEST	MAINTENANCE SUPPLIES - STOCK	\$	85.01	075 MAINTENANCE
121161	3/11/2013	6	KIMBALL MIDWEST	MAINTENANCE SUPPLIES - STOCK	\$	238.19	075 MAINTENANCE
121162	3/11/2013	6	WEST AIR GASES & EQUIPMENT	MAINTENANCE SUPPLIES - STOCK	\$	92.72	075 MAINTENANCE
121163	3/11/2013	6	ABABA BOLT	MAINTENANCE SUPPLIES - RS	\$	21.02	075 MAINTENANCE
121169	3/12/2013	3	EWING IRRIGATION PRODUCTS	GROUPS SUPPLIES - CP	\$	273.43	075 MAINTENANCE
121170	3/12/2013	3	EWING IRRIGATION PRODUCTS	GROUPS SUPPLIES - RS	\$	170.52	075 MAINTENANCE
121171	3/12/2013	6	AIRE FILTER PRODUCTS CA	AIR FILTERS - PD	\$	423.59	075 MAINTENANCE
121172	3/12/2013	3	EWING IRRIGATION PRODUCTS	GROUPS SUPPLIES - PD	\$	3,373.77	075 MAINTENANCE
121173	3/12/2013	6	ALLSTATE SIGN & PLAQUE CORP	SIGN SUPPLIES - CH	\$	149.16	075 MAINTENANCE
121174	3/12/2013	6	DUNN EDWARDS CORPORATION	PAINT SUPPLIES - DO/CP	\$	90.98	075 MAINTENANCE
121175	3/12/2013	6	DUNN EDWARDS CORPORATION	PAINT SUPPLIES - PD/CFH	\$	131.08	075 MAINTENANCE
121176	3/12/2013	6	W W GRAINGER INC	HVAC SUPPLIES - HC	\$	605.47	075 MAINTENANCE
121177	3/12/2013	6	W W GRAINGER INC	HVAC SUPPLIES - PD/SC	\$	50.79	075 MAINTENANCE
121178	3/12/2013	6	W W GRAINGER INC	HVAC SUPPLIES - ERC	\$	559.07	075 MAINTENANCE
121217	3/19/2013	3	AMAZON.COM	CUSTODIAL SUPPLIES	\$	53.89	075 MAINTENANCE
121218	3/19/2013	6	BACKFLOW SERVICES	WATER METER TESTING SERVICES	\$	1,950.00	075 MAINTENANCE
121221	3/20/2013	6	CERTIFIED LABORATORIES	PLUMBING SUPPLIES	\$	237.68	075 MAINTENANCE

				TOTAL	\$ 9,159.87	MAINTENANCE
121148	3/11/2013	6	MIRAMAR TRUCK CENTER	BUS REPAIRS & MAINTENANCE	\$ 8,237.43	076 TRANSPORTATION
121149	3/11/2013	6	INLAND KENWORTH (US) INC.	BUS REPAIRS & MAINTENANCE	\$ 334.46	076 TRANSPORTATION
121150	3/11/2013	6	GROSSMONT UNION HIGH	OUTSOURCED TRANSPORTATION	\$ 266.60	076 TRANSPORTATION
121151	3/11/2013	6	THE HOSE PROS	SUPPLIES FOR BUSES & GROUNDS	\$ 305.80	076 TRANSPORTATION
121152	3/11/2013	6	INTERSTATE BATTERY OF	BUS REPAIRS & MAINTENANCE	\$ 626.36	076 TRANSPORTATION
121153	3/11/2013	6	AUTO ZONE	M&O REPAIRS & MAINTENANCE	\$ 85.30	076 TRANSPORTATION
121154	3/11/2013	6	MASON'S SAW & LAWNMOWER	MOWER REPAIRS & MAINTENANCE	\$ 131.33	076 TRANSPORTATION
121155	3/11/2013	6	PECK'S HEAVY FRICTION INC	M&O REPAIRS & MAINTENANCE	\$ 482.79	076 TRANSPORTATION
121156	3/11/2013	6	UNITED PARCEL SERVICE	SHIPPING RETURNS CHARGES	\$ 14.10	076 TRANSPORTATION
121157	3/11/2013	6	ROMAN'S TRUCK	BUS REPAIRS & MAINTENANCE	\$ 2,997.00	076 TRANSPORTATION
121158	3/11/2013	6	ALL STAR GLASS	M&O REPAIRS & MAINTENANCE	\$ 59.95	076 TRANSPORTATION
121180	3/12/2013	6	RELIABLE TIRE INC	DISPOSAL FEES	\$ 91.00	076 TRANSPORTATION
121181	3/12/2013	6	GROSSMONT UNION HIGH	OUTSOURCED TRANSPORTATION	\$ 279.36	076 TRANSPORTATION
121187	3/12/2013	6	VALLEY TRACTOR & EQUIPMENT	TRACTOR REPAIRS/PARTS	\$ 169.56	076 TRANSPORTATION
				TOTAL	\$ 14,081.04	TRANSPORTATION
121202	3/14/2013	21 39	DEPARTMENT OF GENERAL SERVICES	DSA PLAN CHECK FEES - CFH MOD	\$ 736.51	077 FACILITIES MODERNIZATION
121203	3/14/2013	21 39	ESCONDIDO REPROGRAPHICS	LARGE FORMAT PRINT'G -PD ADD'N	\$ 657.65	077 FACILITIES MODERNIZATION
				TOTAL	\$ 1,394.16	FACILITIES MODERNIZATION
121205	3/15/2013	3	NEOPOST, INC.	DISTRICT MAIL MACHINE SUPPLIES	\$ 253.81	078 WAREHOUSE
121137	3/8/2013	3	WAXIE SANITARY SUPPLY	STORES SUPPLIES	\$ 420.71	078 WAREHOUSE
121138	3/8/2013	3	PADRE JANITORIAL SUPPLY	STORES SUPPLIES	\$ 73.35	078 WAREHOUSE
121139	3/8/2013	3	MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$ 119.23	078 WAREHOUSE
121140	3/8/2013	3	SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$ 139.97	078 WAREHOUSE
121141	3/8/2013	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 62.01	078 WAREHOUSE
121142	3/8/2013	3	CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$ 851.58	078 WAREHOUSE
121182	3/12/2013	3	OFFICE DEPOT INC	STORES SUPPLIES	\$ 57.02	078 WAREHOUSE
121183	3/12/2013	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 145.75	078 WAREHOUSE
121184	3/12/2013	3	US GAMES	STORES SUPPLIES	\$ 187.92	078 WAREHOUSE
121188	3/12/2013	3	A-DISCOUNT VACUUM	STORES SUPPLIES	\$ 1,244.16	078 WAREHOUSE
121189	3/12/2013	3	CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$ 306.72	078 WAREHOUSE
121190	3/14/2013	3	CANNON SPORTS INC	STORES SUPPLIES	\$ 272.16	078 WAREHOUSE
121191	3/14/2013	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$ 453.28	078 WAREHOUSE
				TOTAL	\$ 4,587.67	WAREHOUSE
121129	3/7/2013	3	EDU BUSINESS SOLUTIONS	REGISTRATION FEES	\$ 299.00	092 PUBLICATIONS
				TOTAL	\$ 299.00	PUBLICATIONS

\$147,052.72

Consent Item E.2.4. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
April 16, 2013

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #22292 through #22294 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$1,069.00 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.4.
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SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
03/06/13	22292	Wal Mart	Lorene Foster Fund	100.00
03/15/13	22293	Bedco Truck Equipment	Truck Slide Replacements	949.00
03/18/13	22294	Megan Beaver	Parent Reimbursement	20.00

Total Checks Written \$1,069.00

Bank Fees

Total to be Reimbursed \$1,069.00

Consent Item E.2.5 Acceptance of Donations
 Prepared by Karl Christensen
 April 16, 2013

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
NFL Play 60 Fitnessgram Program	\$8,205.00 (\$1,641/site)	The San Diego Chargers / Cooper Institute	Carlton Hills School Chet F. Harritt School Pepper Drive School PRIDE Academy Rio Seco School
Library Books	\$1,500.00	Capstone Press	PRIDE Academy
Funds for Field Trip to Heritage of the Americas Museum	\$200.00	Heritage of the Americas Museum, Inc.	Rio Seco School
Classroom Set of 30 iPad Minis preloaded with 50 eBook digital library	\$10,630.00	Scholastic Stora Inc.	Rio Seco School
TOTAL DONATIONS RECEIVED	\$20,535.00		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District and authorization to send letters of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The donations above are valued at \$20,535.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.5.
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Consent Item E.2.6. Approval of Consultants and General Service Providers
Prepared by Karl Christensen
April 16, 2013

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.6.
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Consultant / General Service Provider Report
 April 16, 2013

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Darcy Fagerwold dba Expressions Dance	General Service Provider	Dance Classes / Performance	4/9/13 - 5/14/13	\$800.00	Fundraiser/ CFH	Independent Contractor

Agreements Below Were Approved by the Board of Education and Have Exceeded Original Budgeted Amount

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Original Amount and Approval Date	Requested Increase/ Contract Total	Funding	Payment Type (Independent Contractor or Employee)
Bridges Educational Corp	General Service Provider	Staff Training and Support for Autistic Students	7/1/12 - 6/30/13	\$16,000-6/19/12 \$14,000-2/19/13	\$5,000/not to exceed \$35,000	Special Education	Contractor
Debora Rocha Munoz	Consultant	Diagnostic Speech / Language Testing (primarily in Spanish)	7/1/12 - 6/30/13	\$1,000-6/19/12	\$1,000/not to exceed \$2,000	Special Education	Employee
Alejandra Garcia	Consultant	Bilingual Educational Evaluations	1/16/13 - 6/30/13	\$2,000-1/15/13	\$1,000/not to exceed \$3,000	Special Education	Employee

Consent Item E.2.7. Approval of Monthly Financial Report
Prepared by Karl Christensen
April 16, 2013

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period February 1, 2013 through February 28, 2013 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$5,956,709; cash receipts of \$2,871,200; and disbursements of \$4,446,851 are reflected for the period of February 1, through February 28, 2013 resulting in an ending cash balance of \$4,381,058 as of February 28, 2013.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.7.
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Monthly Financial Report - February

1

CASH REPORT FOR FEBRUARY

		Actual	Projected*
Beginning Cash Balance as of January 31, 2013		\$5,956,709	\$5,956,709
INCOME			
A. Revenue Limit Sources			
State Aid	\$ 782,457		
Property Taxes	<u>161,884</u>	944,341	
B. Federal Income			
Federal Funding	<u>576,607</u>	576,607	
C. State Income			
Unres. State Funding	215,492		
CSR	653,846		
EIA	<u>67,410</u>	936,748	
D. Local Income			
Other Local Income	183,004		
Spec Ed	<u>170,682</u>	353,686	
E. Due to/Due from other funds		59,818	
F. Debt Proceeds		-	
TOTAL INCOME		\$2,871,200	\$2,959,437
Beginning Balance Plus Income		\$8,827,909	\$8,916,146
DISBURSEMENTS			
G. Commercial Warrants	\$ 816,944		
H. Payroll Warrants	2,942,503		
I. Statutory Employee Benefits	436,563		
J. Health & Welfare	216,965		
K. Other Outgo	33,875		
L. Interfund Borrowing Out	-		
TOTAL DISBURSEMENTS		\$4,446,850	\$4,148,377
Ending Cash Balance as of February 28, 2013		\$4,381,059	\$4,767,769

* Based on Cash Flow Projection at 2nd Interim - January 31, 2013

**Budget Revisions
Through February 28, 2013
2012-13 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	8,858,416	274,581	9,132,997
Estimated Income	33,878,705	11,854,790	45,733,495
Estimated Expenditures	33,888,761	11,849,616	45,738,377
Change in Fund Balance	(10,056)	5,174	(4,882)
Projected Ending Fund Balance	8,848,360	279,755	9,128,115
Less: Restricted Program Carryovers	-	279,755	279,755
Less: Committed Yale Preschool Expansion at CPJH	200,000	-	200,000
Less: Non-Spendable			
Prepaid Expenses	375,665	-	375,665
Revolving Cash Fund	15,000	-	15,000
Stores Inventory	50,327	-	50,327
Less: Assigned Vacation Carryover	209,040	-	209,040
Less: Economic Uncertainty Reserve	1,372,151	-	1,372,151
Uncommitted/Unassigned/Unappropriated Fund Balance	6,626,177	-	6,626,177
Fund 17 Projected End of Year Balance	2,864,269	-	2,864,269
Projected Reserves	<u>10,862,597</u>	<u>-</u>	<u>10,862,597</u>
As a % Estimated Expense Total	23.75%		
* Projected Reserve % 2013-14	21.41%		
* Projected Reserve % 2014-15	15.73%		

* Based on Multi-Year Projection at 2nd Interim - January 31, 2013

Consent Item E.2.8.
 Prepared by Karl Christensen
 April 16, 2013

Approval of Uniform Complaint Quarterly Report
 Required by the Williams Settlement

BACKGROUND:

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and mis-assignments. The report must include the number of complaints in each area that have been received, resolved, and unresolved. The report must be publicly reported on a quarterly basis at a regularly scheduled meeting of the district’s governing board (Ed Code § 35186(d)) and is due to SDCOE thirty (30) days following the close of each quarter.

SANTEE SCHOOL DISTRICT Uniform Complaint Quarterly Report January 1, 2013 through March 31, 2013			
	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Mis-assignment	0	0	0
Total	0	0	0

RECOMMENDATION:

It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending March 31, 2013 and authorize administration to submit the report to SDCOE.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There is no direct fiscal impact but there is staff in-kind time involved in researching, assembling, and developing this report.

STUDENT ACHEIVEMENT IMPACT:

The Williams Law mandates that staff engage in procedures that ultimately may have an impact on student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.8.
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Consent Item E.2.9.
Prepared by Karl Christensen
April 16, 2013

Farmers' Markets for Students at Rio Seco, Carlton Hills, Sycamore Canyon, and Carlton Oaks Schools

BACKGROUND:

In 2007, Santee School District adopted a Wellness Policy. One of goals of the policy is to provide Nutrition Education to students.

Food For Thought is a company that works with small growers to get locally grown produce into schools. They offer farmers markets on campus and provide nutrition education lessons for students in K-5. These sessions are fun, festive, and educational. They introduce students to new, healthy food choices for themselves and their families all while teaching them about the value of money as they buy healthy foods. Each child will be provided School Bucks to purchase fresh in season fruits and vegetables to take home.

In June 2012 Hill Creek School participated in a farmers' market and it was very successful. In June 2013 Administration would like to have four schools participate: Sycamore Canyon, Carlton Hills, Carlton Oaks, and Rio Seco.

RECOMMENDATION:

It is recommended that the Board of Education authorize Farmers' Markets to be conducted at Sycamore Canyon, Carlton Hills, Carlton Oaks, and Rio Seco schools on June 4-5, 2013.

Student Well-Being

- Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

The cost will be approximately \$4,000 paid out of the Child Nutrition Fund. This amount has already been incorporated into the Child Nutrition budget at 2nd Interim.

STUDENT ACHIEVEMENT IMPACT:

Students who choose healthy foods feel better and therefore show improved academic achievement.

Motion:		Second:		Vote:		Agenda Item E.2.9.
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Consent Item E.2.10.
 Prepared by Karl Christensen
 April 16, 2013

Adoption of Resolution #1213-22 Designating Use
 of Education Protection Account Funds for 2012-13

BACKGROUND:

Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, was approved by the voters on November 6, 2012, temporarily increases the state’s sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. The revenues generated by Proposition 30 were instrumental in avoiding further cuts to State Aid for K-14 public education but did not provide additional revenue for school districts.

The revenues generated from Proposition 30 are deposited into a newly created state account called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount, which includes charter school general purpose funding. A corresponding reduction is made to an LEA’s revenue limit or charter school general purpose state aid equal to the amount of their EPA entitlement.

Proposition 30 specifies that EPA funds may not be used for salaries and benefits of administrators or any other administrative costs.

In accordance with the provisions of Proposition 30, each LEA must hold a public hearing signifying the use of EPA funds.

The District estimates that it will receive \$6,325,688 in EPA funds for the 2012-13 fiscal year in late June. All of these funds will be used to pay a portion of unrestricted certificated teacher salaries.

	Fiscal Year:	
	2012-13	
	Fund 01, Resource 1400	
	Resource:	
	Estimate as of 2nd Interim Report:	
	1/31/2013	
Description	Sources	Uses
Estimated Total Revenue Limit Funding	31,628,438	
Less: Estimated Property Tax Funded Portion of Revenue Limit Funding	11,115,302	
Estimated Total State Aid Portion of Revenue Limit Funding	20,513,136	
Less: Estimated Amount to be Received from Education Protection Account	6,325,688	
Difference	14,187,448	
Total Unrestricted Certificated Teacher Salaries (Function 1100)		17,583,940
Less: Amount to be paid from Education Protection Account Proceeds		6,325,688
Amount to be paid from other Unrestricted General Fund Sources		11,258,252

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution #1213-22 Designating Use of Education Protection Account funds for 2012-13 to pay a portion of unrestricted certificated teacher salaries.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

EPA funds of \$6,325,688 will be offset by a commensurate reduction in Revenue Limit State Aid.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.10.
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RESOLUTION #1213-22, USE OF THE EDUCATION PROTECTION ACCOUNT

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Santee School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Santee School District has determined to spend the monies received from the Education Protection Act for a portion of unrestricted certificated teacher salaries in Function Code 1100.

DATED: _____, 2013.

Board Member

Board Member

Board Member

Board Member

Board Member

Consent Item E.2.11.
Prepared by Karl Christensen
April 16, 2013

Approval of Addendum to Agreement with
School Innovations and Advocacy for Mandated Cost
Coordination Service

BACKGROUND:

On March 20, 2012, the Board approved a three (3) year agreement with School Innovations and Advocacy (“Agreement”) to coordinate data accumulation and submission of Mandated Cost Claims to the State for an annual cost of \$11,000.

On May 1, 2012, the Board approved an addendum to the Agreement to incorporate SiteServ services involving more one-on-one time with employees for documenting time spent on mandated cost activities in order to increase the amount claimed. The cost of this add-on service was \$6,750 and has been paid for the 2012-13 fiscal year.

The enacted 2012-13 State Budget incorporated a significant change to the mandated cost reimbursement claim process. This provision of the State Budget allows school districts to select each year, starting with the 2012-13 fiscal year, whether to continue with the traditional mandated cost reimbursement claim process or opt to receive a Mandated Cost Block Grant (“MBG”). On September 18, 2012, the Board approved applying for the MBG which resulted in a significant increase in revenue for this program.

Although the MBG does not require submission of claims to the State, it does require that documentation be retained to prove that the District conducted the activities associated with the Mandated Cost Program as a condition of receipt of the funds. In addition, several mandated cost categories exist that are outside the MBG. These will continue to require submission of claims. Also, several are expected to be added in the near future. These include:

- Charter Schools IV – due May 3 , 2013
- Public Contracts - due May 3 , 2013
- Behavioral Intervention Plans – first time filing goes back to 93-94
- Parental Involvements Programs – up for approval in 13-14
- California Public Records Act - up for approval in 13-14
- Uniform Complaint Procedures - up for approval in 13-14
- Williams Case Implementation I,II,III - up for approval in 13-14

In order to ensure compliance with MBG documentation requirements and to continue maximizing revenue associated with Mandated Costs, Administration recommends continuing with the services of School Innovations and Advocacy.

Since the SiteServ service will not be used in 2012-13, School Innovations and Advocacy has agreed to apply the full payment for this service of \$6,750 towards the annual fee for the MBG service of \$9,900 for 2013-14. Consequently, the amount paid for 2013-14 will be \$3,150.

RECOMMENDATION:

It is recommended that the Board of Education approve the Addendum to Agreement with School Innovations and Advocacy for revised Mandated Cost Coordination Service.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$3,150 for 2013-14 to be paid from the Unrestricted General Fund and \$9,900 in each of the fiscal years 2014-15 and 2015-16.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.11.
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**ADDENDUM TO
MANDATE PREP® SERVICES AGREEMENT
Between
SCHOOL INNOVATIONS & ACHIEVEMENT
And
SANTEE ELEMENTARY SCHOOL DISTRICT**

Mandate Block Grant Compliance Advisory

THIS ADDENDUM TO MANDATE PREP® SERVICES AGREEMENT dated _____, 2013 (the “Addendum”), constitutes a part of that certain MandatePrep® Services Agreement (the “Agreement”) by and between Santee Elementary School District (“District”), and School Innovations & Achievement, a California corporation (formerly School Innovations & Advocacy, Inc.) (“SI&A”), each being a “Party” and collectively the “Parties”. The provisions of this Addendum are hereby incorporated into the Agreement for all purposes. All capitalized terms not otherwise defined in this Addendum are defined by the terms of the Agreement. In the event any provisions of this Addendum conflict with the provision of the Agreement, the provisions of this Addendum shall control.

1. **Services.** Services are hereby amended to include an assessment of compliance practices in place as it relates to the Mandated Cost Program and to provide the District the following services during the Agreement Period commencing July 1, 2013. Section 2 of the Agreement is deleted in its entirety and replaced with the following:

“2. **Services.**

Description of Services. SI&A agrees to provide District the following services (“Services”) during the Agreement Period:

- (a) Two (2) on-site visits for training and compliance advisory sessions at the District office each Agreement Year;
- (b) Conduct interviews with District staff and document District processes regarding mandates encompassed in the block grant so that recommendations may be made by SI&A to assist the District in maintaining a defensible audit position;
- (c) Advise and assist District and its personnel to (1) develop a more in-depth understanding of reimbursable costs under the State’s mandates, (2) determine and collect the documentation required to substantiate such costs, (3) continue to complete and house necessary form documentation to capture time and/or costs, and (4) provide semi-annual assessment reports;

- (d) Prepare and file all claims not included in the block grant (e.g., Graduation Requirements, Teacher Incentive Program and Developer Fees) for the Agreement Year;
- (e) File estimates and actuals for newly claimable programs approved by the Commission with filing deadline(s) that fall within the Agreement Period;
- (f) Provide interim and annual reports to District regarding the status of information gathered during the Agreement Period; and
- (g) Provide representation of District with respect to any State audit of claims that were prepared and submitted with SI&A's assistance pursuant to this Addendum, unless prior to claim submission SI&A advised District that SI&A would not provide audit assistance due to potentially unresolved audit issues (such as documentation or data problems) or claim rejection concerns.”

2. **Audit Support.** District acknowledges and agrees that the Compliance Advisory Services provided by SI&A in connection with potential audit matters consists of providing recommendations and support with forms and back-up documentation collected and that it is the District's responsibility to ensure the District's compliance with all mandate block grant requirements.

3. **Payment of Fees.** Sections 5.1 and 5.2 of the Agreement are deleted in their entirety and replaced with the following:

“5.1 **Fees.** For Services provided pursuant to the terms of this Agreement, District agrees to pay SI&A **\$9,900** (the “Fee”), annually, for each of the fiscal years 2013/14, 2014/15 and 2015/16.

5.2 **Payment.** The Fee is payable in three (3) annual installments beginning the first day of the Agreement Year and continuing on the first day of each Agreement Year thereafter, i.e., July 1, 2013, July 1, 2014 and July 1, 2015. A credit of \$6,750 for the 2012/2013 SiteServ fee shall be applied to the Fee for the first year of this Agreement leaving a balance due on July 1, 2013 of \$3,150. ”

	FY 2013/14	FY 2014/15	FY 2015/16
Annual Fee	9,900	9,900	9,900
12/13 SiteServ Credit	(6,750)	-	-
Total Annual Fee	\$3,150	\$9,900	\$9,900

4. **Entire Agreement.** This Addendum, together with the Agreement, contains the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior understandings and agreements with respect thereto. The Agreement and Addendum cannot be changed in any manner except by written agreement signed by the Parties hereto.

5. **Counterparts.** This Addendum may be executed in counterparts, each of which shall be deemed an original (including copies sent to a party by facsimile transmission or in portable document format (pdf)) as against the Party signing such counterpart, but which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the District and SI&A have made and executed this Addendum as of the date set forth above.

SI&A: SCHOOL INNOVATIONS & ACHIEVEMENT, a California Corporation.

By: *Jeffrey C. Williams*

Date: March 26, 2013

Name: Jeffrey C. Williams

Title: Chief Executive Officer

District: SANTEE ELEMENTARY SCHOOL DISTRICT

By: _____

Date: _____

Name: _____

Title: _____

Consent Item E.3.1.
Prepared by Karl Christensen
April 16, 2013

Authorization to Utilize the California Uniform Public
Construction Cost Accounting Act Informal Bid
Process for Chet F. Harritt School Snack Bar and Site
Apparatus.

BACKGROUND:

On September 4, 2012, the Board approved a resolution to utilize the California Uniform Public Construction Cost Accounting Act (CUPCCAC) for purchases over the \$15,000 formal bid processing limit. Staff has developed an approved vendor list following the procedures of the CUPCCAC process.

On February 5, 2013, the Board and administration discussed the options for providing a snack bar, batting cages, and bleachers at Chet F. Harritt for the relocation of the Pioneer National Little League. Staff is requesting Board approval to call for informal bids for moving relocatable #PS3 and installing a new foundation, utilities, various site work; and to set up a new snack bar at Chet F. Harritt for the sports fields.

RECOMMENDATION:

It is recommended that the Board of Education authorize utilizing the CUPCCAC process to seek informal bids for construction work associated with the Chet F. Harritt Sports Field project. Another Board item will be brought forward at a future meeting for awarding the contract.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The estimated cost of the project is \$270,000 to be paid from Capital Improvement Program funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.3.1.
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Consent Item E.4.1. Approval of Agreement with Professional Placement Resources, LLC d/b/a PPR Healthcare Staffing for a Language Speech Therapist

Prepared by Dr. Stephanie Pierce
April 16, 2013

BACKGROUND:

As part of a student’s Individual Education Program (IEP), language speech therapy services are necessary in order for some special education students to demonstrate educational progress.

Santee School District continues to post for Language Speech and Hearing Specialist positions; however, in the interim we must provide this service and have been contracting through an agency. Recently, due to unsatisfactory performance, the District terminated a 1.0 FTE language speech therapist contracted through a nonpublic agency and that agency was unable to provide another qualified Language Speech and Hearing Specialist. Administration has identified Professional Placement Resources, LLC d/b/a PPR Healthcare Staffing to be able to provide the support needed until a permanent employee can be hired. PPR Healthcare Staffing was chosen based on identifying the most qualified individual to provide services to our students.

RECOMMENDATION:

Administration recommends that the Board of Education approve the agreement with Professional Placement Resources, LLC d/b/a PPR Healthcare Staffing for 1.0 FTE language speech therapy services for the term of April 17, 2013 through June 30, 2013.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The cost for a 1.0 FTE language speech therapist through Professional Placement Resources, LLC d/b/a PPR Healthcare Staffing for the remainder of the school year is \$21,060. The hourly rate is \$72.00 per hour, 6.5 hours per day, for 45 days.

STUDENT ACHIEVEMENT:

Language speech therapy services are necessary for some special education students to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Consent Item E.4.1.

Consent Item E.5.2. Adoption of Resolution No. 1213-19, Declaring May 8, 2013 as the Day of the Teacher

Prepared by Minnie Malin
April 16, 2013

BACKGROUND:

Certificated employees who we fondly refer to as teachers, provide instruction to students and create a learning environment supported by caring, warmth, empathy, and understanding. Therefore, these employees deserve recognition for their dedication, tenacity, and creativity in the delivery of instruction to best meet the needs of all learners.

RECOMMENDATION:

Administration recommends that the Board recognize certificated employees by declaring May 8, 2013 as Santee School District's "Day of the Teacher."

FISCAL IMPACT:

There is no fiscal impact as a result of this declaration.

STUDENT ACHIEVEMENT IMPACT:

Teachers are the foundation of student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.5.2.

SANTEE SCHOOL DISTRICT

Resolution # 1213-19

Resolution of the Santee School District Board of Education Declaring May 8, 2013 as the Day of the Teacher in Santee School District

WHEREAS, education is the most vital activity we as a society undertake to ensure the well-being of the nation;

WHEREAS, education is dependent in large part on the talent and commitment of teachers;

WHEREAS, teaching is a profession characterized by skill, knowledge, discipline, tenacity and creativity in the delivery of instruction;

WHEREAS, teachers are a source of caring, concern, understanding, empathy and warmth;

WHEREAS, teachers deserve widespread recognition and gratitude for their performance;

WHEREAS, teachers in the Santee School District exemplify all of these qualities;

WHEREAS, teachers in the Santee School District educate and motivate students who have not succeeded in other educational settings or have special needs that require unique skills and compassion; and

WHEREAS, teachers at the Santee School District have made a crucial difference in the lives of all students:

NOW, THEREFORE, BE IT RESOLVED that the Santee School District Board of Education and District Superintendent declare May 8, 2013 as the "Day of the Teacher" in Santee School District; and

BE IT FURTHER RESOLVED that the Santee School District Board of Education and County Superintendent of Schools encourage the community of Santee to recognize and honor Santee School District teachers on this day.

PASSED AND ADOPTED this 16th day of April, 2013 at a regular meeting of the Santee School District Board of Education.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 16th day of April, 2013 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated April 16, 2013

Clerk, Board of Education

Consent Item E.5.3.

Adoption of Resolution No. 1213-20, Declaring May 19-25, 2013 as Classified School Employees Week

Prepared by Minnie Malin
April 16, 2013

BACKGROUND:

Classified employees serve, assist, and provide support to children and fellow employees of the Santee School District. Classified employees deserve recognition and public celebration of their caring deeds and contributions.

RECOMMENDATION:

Administration recommends that the Board recognize classified employees and commend all classified employees for their service by declaring May 19-25, 2013 as Santee School District's "Classified School Employees Week."

FISCAL IMPACT:

There is no fiscal impact as a result of this declaration.

STUDENT ACHIEVEMENT IMPACT:

Classified employees provide support to staff and students.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.5.3.

SANTEE SCHOOL DISTRICT

Resolution # 1213-20

Resolution of the Santee School District Board of Education Declaring May 19-25, 2013 as Classified School Employees Week in Santee School District

WHEREAS, education is the most vital activity we as a society undertake to ensure the well-being of the nation;

WHEREAS, classified school employees assist the Santee School District in its commitment to provide quality educational programs and services to the children of the Santee community;

WHEREAS, classified school employees, individually and collectively, set an exemplary standard of performance and commitment;

WHEREAS, classified school employees provide knowledge, skills and expertise that are relied upon throughout the organization; and

WHEREAS, classified school employees deserve rightful recognition and public celebration of their caring, their deeds, and their incalculable contributions to the children of the Santee School District:

NOW, THEREFORE, BE IT RESOLVED that the Santee School District Board of Education and District Superintendent hereby express their gratitude and commend all classified employees for their service to the Santee School District by declaring the week of May 19-25, 2013 as "Classified School Employees Week" in Santee School District.

PASSED AND ADOPTED this 16th day of April, 2013 at a regular meeting of the Santee School District Board of Education.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 16th day of April, 2013 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated April 16, 2013

Clerk, Board of Education

Consent Item E.5.4. Approval of New Job Description for Student Support Assistant
Prepared by Minnie Malin
April 16, 2013

BACKGROUND:

Due to the continual need for support in providing behavioral and academic interventions in the special education program for students with mental health challenges, administration has requested that a new classified non-management position be created.

Administration, in collaboration with the Classified School Employees Association, Chapter #557, has determined that a new Student Support Assistant position be approved at classification 27.5.

The job description for the new Student Support Assistant position is provided for the Board to review at tonight's meeting.

RECOMMENDATION:

Administration recommends that the Board of Education approve the new Student Support Assistant position effective April 17, 2013.

FISCAL IMPACT:

The annual cost for this position is estimated at \$37,031 and will be paid from the General Fund.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.5.4.

STUDENT SUPPORT ASSISTANT**DEFINITION**

Under the immediate supervision of the site administrator and general direction of the Director of Special Education, assist a certificated teacher in providing behavioral and academic interventions in a special education program for students with mental health challenges; conduct data collection and monitor behavior support services; perform a variety of specialized learning techniques such as applied behavioral analysis (ABA), pivotal response, picture exchange communication systems, and discrete trial training (DTT); and assist in modeling the use of positive behavior support and intervention techniques for other staff.

EXAMPLES OF DUTIES

1. Assist students with mental health challenges in the management of emotions and behaviors in the educational setting.
2. Assist with the development and implementation of positive behavior supports, behavior support plans, and intervention techniques.
3. Assist in development and implementation of level systems, positive incentives, and individual and classroom contracts.
4. Assist teacher in providing instruction in whole class, small group and/or individual student settings as directed by teacher (instruction can be in academics, behavior, communication, social, and/or functional skills development areas).
5. Perform specialized learning techniques such as applied behavioral analysis (ABA), pivotal response, picture exchange communication systems, and discrete trial training (DTT).
6. Assist in meeting students' needs in the areas of sensory impairment, sensorimotor integration, and fine or gross motor skills.
7. Monitor and record academic and behavioral data.
8. Provide emergency physical restraints for students to maintain a safe environment when behavior presents the risk of harm to student or others (following appropriate training).
9. Assist teacher and students in using assistive technology, adaptive equipment, or other specialized equipment.
10. Supervise students in the classroom, on the playground, at lunch, on field trips, at bus loading zones, or in any other school site area as assigned.
11. Assist with bus boarding and departing.
12. Maintain a variety of service related records and prepare reports related to data.
13. Administer first aid and remain informed of medical needs or problems of students.
14. Attend meetings, conferences, and in-services as related to job responsibilities.
15. Perform other related duties as assigned.

STUDENT SUPPORT ASSISTANT - Page 2

QUALIFICATIONS GUIDE

Knowledge of:

1. Characteristics of a variety of students' disabilities and appropriate research-based materials and instructional methods/strategies to meet their needs.
2. IEP process as well as special education regulations and guidelines.
3. Variety of specialized learning techniques such as behavior management for students with mental health challenges, applied behavioral analysis (ABA), pivotal response, picture exchange communication systems, and discrete trial training (DTT).

Ability to:

1. Read, understand, apply, and explain rules, regulations, policies, and procedures.
2. Communicate, verbally or in a written format, with competent oral and written English skills.
3. Establish and maintain cooperative and effective working relationships with others.
4. Maintain confidentiality and use discretion.
5. Use tact, patience, and courtesy with students and all adults in the work environment.
6. Understand and carry out oral and written instructions.

Training and Experience:

Minimum of three (3) years' experience implementing intervention techniques and strategies for shaping maladaptive behaviors of students with mental health challenges in a mental health setting. Training on how to intervene with physically aggressive individuals, such as Crisis Prevention Institute (CPI) or Pro-ACT training, is highly recommended.

Licenses and Other Certification:

- Possession of a First Aid/CPR Certificate issued by an authorized agency;
- Graduation from high school or equivalent; and
- Completion of at least 48 college semester units OR possession of an Associate's Degree or higher level degree (official transcripts required). Coursework in Child Development, Social and Behavioral Sciences, Psychology, or Special Education preferred.

Working Conditions:

Environment:

Indoor-and-outdoor-School campus work environment.
Driving between school sites.
Subject to noise, odors, verbal and physical abuse from moderately to severely handicapped students.

STUDENT SUPPORT ASSISTANT - Page 3

QUALIFICATIONS GUIDE (continued)

Physical Abilities:

Subject to sitting or standing for long periods, walking, bending, stooping, lifting, reaching, using hands and arms, climbing, balancing, kneeling, crouching, or crawling to assist students.

After training, physically restrain students who are physically aggressive and unsafe to self or others.

Must be able to regularly lift and/or move, transfer, and carry non-ambulatory students using safe lifting techniques.

May be required to use hands to finger, handle, or feel objects, tools, or controls.

Hear and speak.

Push, pull, lift and carry books, materials, and equipment.

See to read, prepare, review, and monitor students.

Hazards:

Potential exposure to communicable diseases and contact with blood and other body fluids.

Potential exposure to physical injury from students' aggressive behavior.

BOARD ADOPTED:

Consent Item E.5.5.

Approval of Uniforms for Maintenance & Operations Personnel Side Letter Agreement between Santee School District and California School Employees Association (CSEA)

Prepared by Minnie Malin
April 16, 2013

BACKGROUND:

In collaboration with the California School Employees Association (CSEA) Chapter 557, a side letter of agreement has been reached outlining terms and provisions for the use of uniforms in the Maintenance & Operations department.

The side letter of agreement dated March 22, 2013 is presented tonight for Board approval.

RECOMMENDATION:

Administration recommends approval of the side letter agreement between Santee School District and California School Employees Association (CSEA) Chapter 557 dated March 22, 2013.

FISCAL IMPACT:

Uniforms and laundry service is currently provided to maintenance and operations personnel. Therefore, this agreement will not increase the impact to the general fund.

STUDENT ACHIEVEMENT IMPACT:

This is a personnel item and will not impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.5.5.

**Santee School District
And
California School Employees Association, Chapter #557**

**Side Letter Agreement
Uniforms for Maintenance & Operations Personnel**

The California School Employees Association, Chapter 557 ("CSEA") and the Santee School District ("DISTRICT"), collectively referred to as "the PARTIES", agree as follows:

- RECITALS:
 - On November 28, 2012 the PARTIES executed a Settlement Agreement to resolve claims raised by CSEA in PERB Case No. LA-CE-5490-E ("Settlement Agreement"); and,
 - Terms of the Settlement Agreement stipulate that the PARTIES will negotiate an agreement outlining the uniform policy for Maintenance & Operations personnel; and,
 - The DISTRICT does not currently have or enforce a uniform policy for Maintenance & Operations Personnel and does not desire to do so at this time.
- TERMS:
 - DISTRICT will provide shirts for daily use with laundry service ("M&O Uniforms"), for Groundworkers and Craftworkers ("M&O Personnel"). Use of M&O Uniforms and DISTRICT provided laundry service is strictly voluntary.
 - The DISTRICT will replace M&O Uniforms that are damaged during the normal course of work or are no longer serviceable due to normal wear and tear.
 - DISTRICT will also provide one (1) coverall for Groundworkers to use on a voluntary basis. Employees will be responsible for laundering their own coverall.
 - DISTRICT shall have the sole discretion for determining the vendor used and the type of uniform provided. The input of M&O employees will be considered for determining the type of uniform.
 - In the event the DISTRICT at any time decides to discontinue laundering and/or providing uniforms, the impacts and effects of such a decision shall be subject to negotiation prior to implementation.
 - In the event an employee terminates work for any reason, they shall return to their supervisor all items issued to them within one (1) week following separation. If they are not returned within this time frame, the full cost of the items shall be deducted from his/her final pay warrant.

This Side Letter Agreement shall become effective the day following Board of Education approval.

CALIFORNIA SCHOOL EMPLOYEES ASSOC.

SANTEE SCHOOL DISTRICT

Vernon Edgerton 3/22/2013
CSEA President Date

[Signature] 3-22-13
District Representative Date

Brod [Signature] 3/22/13
CSEA Member Date

[Signature] 3-22-13
CSEA Member Date

[Signature] 3-22-13
CSEA Member Date

[Signature] 3/22/13
CSEA Member Date
LR2

Consent Item E.5.6. Approval of Memorandum of Understanding to Share Information Across Agencies to Build Better Systems to Support Youth and Families

Prepared by Minnie Malin
April 16, 2013

BACKGROUND:

The East Region of San Diego County has built collaborative relationships among agencies in order to improve the health, safety, and well being of its children and families.

In 2009, the Multi-System Workgroup with Project PEACE created an effective interagency information sharing agreement to transform how East Region serves families and students. The Global Oversight Analysis Linking Systems (GOALS) agreement outlines how to address HIPAA and still share information across agencies to support children and families. This agreement was written by Department of Health and Human Services privacy officer David Nelson, and approved with input for County Council. The MOU was approved by East Region law enforcement, mental health organizations, health and human services, probation, and all East Region school districts. The GOALS agreement is now up for renewal and is being expanded in the southern and northern areas of San Diego County. As a community, Santee has requested additional community partners to participate in this community as well.

The agreement by itself will not provide any additional information unless there is a system and protocols in place to provide data collection and analysis. The process will help determine effective strategies for individual intervention as well as identify trends across systems that can target objective, evidence-based self-improvement goals for the agencies involved. The GOALS Profile, as the process is called, offers a model for a strategic information sharing system that ultimately reduces barriers in serving the needs of families. Through relevant data collection and examination of trends across systems, the GOALS Profile provides students and families a safety net of support all the while strengthening the collaboration and supports with the agencies involved.

Santee Collaborative is working together as a GOALS group with Santee Schools, West Hills/ Santana, Probation, Child Welfare, San Diego Sheriff Department, and community base organizations to share information and develop support while addressing problems on a community wide basis.

RECOMMENDATION:

Administration recommends that the Board of Education approve the GOALS Memorandum of Understanding to share information across agencies to reduce barriers, collect relevant data, and examine gaps in services and supports.

This recommendation supports the following district goal:

- Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

There is no fiscal cost to participating in the GOALS program.

STUDENT ACHIEVEMENT:

By providing better linked systems and working to address gaps and barriers, schools sites will be able to more effectively provide education and support for all students.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.5.6.

MEMORANDUM OF UNDERSTANDING

PURPOSE

This Memorandum of Understanding is for the sole purpose of defining the boundaries of information sharing and cross system collaboration between San Diego County School Districts, Law Enforcement Agencies, Children's Services Bureau and Children's Mental Health Departments of the San Diego, County Health and Human Services Agency, San Diego County Behavioral Health Providers, and San Diego County Probation.

OBJECTIVE

To serve clients appropriately, develop new strategies based on data trends, and enhance legitimate information sharing while abiding by laws, rules, or regulations that define client confidentiality.

TERM AND TERMINATION OF MOU

This MOU covers the period of March 15, 2013 to October 31, 2016 and must be reviewed annually by the members for validity. Members may withdraw their own membership in writing at any time for any reason.

Existing Membership

The Management Advisory Resource Commission of the East Region represents original members that have previously signed and adopted this agreement.

Cajon Valley Union School District
County of San Diego County Sheriff
County of San Diego Health and Human
Services Agency
County of San Diego Probation Department
East County Outpatient Counseling (SDCC)
El Cajon Police Department
Grossmont Union High School District
Harmonium

La Mesa/Spring Valley School District
La Mesa Police Department
Lakeside Union School District
Lemon Grove School District
Mountain Empire Unified School District
San Diego County Office of Education
San Diego Youth Services
Santee School District

New members are encouraged to create a Local Management Advisory Team (LMAT) based upon the model created by the East Region Management Resource Advisory Commission (See Above).

New members may be added to the MOU at the discretion of the Local Management Advisory Team.

WHEREAS, according to 34 CFR § 99.3 Education Records exclusions, “Generally, schools must have written permission from the parent or eligible student in order to release any information from a student’s education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31). “Appropriate officials in cases of health and safety emergencies; and State and local authorities, within a juvenile justice system, pursuant to specific State law;” and

WHEREAS under CCR Title 9, Chapter 11, Sections 1810.246.1, for California Early Periodic Screening Diagnosis and Treatment, “A Significant Support Person” is defined as a person who, in the opinion of the child/youth or the person providing services, has or could have a significant role in the successful outcome of treatment, including but not limited to the parents or legal guardian or relatives of the child/ youth or a person living in the same household as the child/youth, a legal representative of a child/ youth who is not a minor, a person living in the same household as the child/youth, and relatives of the child/youth; and

WHEREAS, Welfare and Institutions Code § 18986.46 allows members of a multidisciplinary services team within an integrated children’s services program to share information and/or records relevant to the formation of an integrated services plan and to the delivery of services to children and their families so long as the minor or his/her representative, including the court which has jurisdiction over those children who are wards or dependents of the court, consent to such sharing of information and/or records; and

WHEREAS, Welfare and Institutions Code § 18986.46 provides that the sharing of information between members of a multidisciplinary services team within an integrated children’s services program shall be governed by a memoranda of understanding between the agencies represented on the multidisciplinary team; and

WHEREAS, records maintained by the Health and Human Services Agency relating to any and all public assistance programs are confidential as are all client information collected and maintained by the Department of Social Services; and

WHEREAS, Welfare and Institutions Code § 827 makes confidential all information pertaining to minors who are alleged to be victims of abuse or neglect; and

WHEREAS, Welfare and Institutions Code § 830 allows members of a multidisciplinary personnel team engaged in the prevention, identification, or treatment of child abuse to disclose and exchange information and writings to and with one another relating to any incidents of child abuse that may also be a part of a juvenile court record or otherwise designated as confidential under State law if the member of the team having that information or writing reasonably believes it is generally relevant to the prevention, identification, or treatment of child abuse; and

WHEREAS, Welfare and Institutions Code § 830 and Welfare and Institutions Code § 10850.1 also provide that all discussions relative to the disclosure or exchange of any such information or writings during team meetings are confidential and, notwithstanding any other provision of law. Testimony concerning any such discussion is not admissible in any criminal, civil, or juvenile court proceeding; and

WHEREAS, Welfare and Institutions Code § 10850.1 provides that the activities of a multidisciplinary personnel team engaged in the prevention, identification, or treatment of child abuse are performed in the administration of public social services, and a member of a team may disclose and exchange any information or writing that is also kept or maintained in connection with any program of public social

services or otherwise designated as confidential under State law which he or she reasonably believes is relevant to the prevention, identification, or treatment of child abuse, or the abuse of elder or dependent persons to other members of the team; and

WHEREAS, Welfare and Institutions Code § 18951 defines “Multidisciplinary personnel” to mean any team of three (3) or more persons who are trained in the prevention, identification, or treatment of child abuse and neglect cases who are qualified to provide a broad range of services related to child abuse, and that the team may include, but not be limited to:

1. Psychiatrists, psychologists or other trained counseling personnel.
2. Police officer or other law enforcement agents.
3. Medical personnel with sufficient training to provide health services.
4. Social workers with experience or training in child abuse prevention.
5. Any public or private school teacher, administrative officer, supervisor of child welfare and attendance, or certified pupil personnel employee; and

WHEREAS, Welfare and Institutions Code § 18964 (a) provides a person who is trained and qualified to serve on a multidisciplinary personnel team pursuant to subdivision (d) of Section 18951, whether or not the person is serving on a team, may be deemed, by the team, to be a part of the team as necessary for the purpose of prevention, identification, management, or treatment of an abused child and his or her parents; that the designated team may deem a person to be a member of the team for a particular case, and that the team shall specify its reasons, in writing, or deem that person to be a member of the team; and that the person, when deemed a member of the team, may receive and disclose information relevant to a particular case as though he or she were a member of the team; and

WHEREAS, regarding one to one communication between members of the workgroup; it must be established prior to the sharing of information that the members have a mutual client for sharing of detailed client information; and

WHEREAS, according to the Office for Civil Rights regarding schools:

“At the elementary or secondary school level, students’ immunization and other health records that are maintained by a school district or individual school, including a school-operated health clinic, that receives funds under any program administered by the U.S. Department of Education are ‘education records’ subject to *FERPA*, including health and medical records maintained by a school nurse who is employed by or under contract with a school or school district. Some schools may receive a grant from a foundation or government agency to hire a nurse. Notwithstanding the source of the funding, if the nurse is hired as a school official (or contractor), the records maintained by the nurse or clinic are ‘education records’ subject to *FERPA*;” and

“An (other) exception permits the disclosure of education records, without consent, to appropriate parties in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals. See 34 *CFR* §§ 99.31(a) (10) and 99.36.”

<http://www.hhs.gov/ocr/hipaa/HIPAAFERPAjointguide.pdf>

The membership of the above mentioned entities agree that:

INFORMATION SHARING

Each entity is individually responsible for abiding by the applicable laws and regulations pertaining to the data each has collected regarding their clients. Nothing in this MOU shall relieve an entity from abiding by relevant laws or regulation.

Group discussions for the purpose of improving coordinated services, outcome measurements, efficacy of services, and intervention trends or strategies will be limited to the specific data elements as identified by each LMAT group. Supervisors for each entity will provide the identified information so that when presented it is anonymized and the workgroup will not know the identity of the individual who is subject of the discussion

In the event common interest arises in serving an unidentified client, additional information may be shared by supervisors, but only additional information that is relevant to the requesting entity's services. The additional information may only be shared between the group members that will be providing services and in closed session between the interested parties.

All information shared will be treated as confidential and not disclosed by the recipient unless it is for the purpose of developing comprehensive services or by legal mandate.

Please print clearly the name of your agency or organization:

Please print clearly your name:

Please sign your name in ink:

Date:

Telephone Number:

E-mail:

Mailing Address:

A copy of this signature page will be retained in participating agency secretary files.

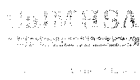
The Global Oversight Analysis Linking Systems (G.O.A.L.S.) MOU was originally created in partnership with San Diego County Office of Education Project PEACE, Grossmont Union High School District Project SHIELD and their key stakeholders in San Diego County's East Region and funded by the Safe Schools Healthy Students Initiative.



Grossmont Union High School District
14000 Via de la Arroyo
San Diego, CA 92128

The expansion of the MOU is being funded through the CalMSHA Initiative

The California County Superintendents Educational Services Association's Regional K-12 Student Mental Health Initiative is administered by the California Mental Health Services Authority (CalMHSA), an organization of county governments working to improve mental health outcomes for individuals, families and communities. Prevention and Early Intervention programs implemented by CalMHSA are funded by counties through the voter-approved Mental Health Services Act (Prop 63). Prop 63 provides the funding and framework needed to expand mental health services to previously underserved populations and all of California's diverse communities.



Consent Item E.5.7. Approval of Pre Application for US Department of Education Investing in Innovation Grant (i3)

Prepared by Minnie Malin
April 16, 2013

BACKGROUND:

The US Department of Education has issued a request for proposal for the Investing in Innovation Grant (i3). This grant has three parts: development, validation and scale-up. The US Department of Education has allocated \$150 million dollars to these programs this year. The i3 program is designed to generate and validate solutions to persistent educational challenges and to support the expansion of effective solutions across the country to serve substantially larger numbers of students.

The District level grants are Development Grants and there are many different priority areas that a district may select to study for this proposal. These include: improving the effectiveness of teachers and principals, improving low-performing schools, improving science, technology and math (STEM) education, improving academic outcomes for students with disabilities, improving academic outcomes for English learners (EL), improving parent and family engagement, effective use of technology, serving rural communities, improving cost-effectiveness and productivity, and enabling broad adoption of effective practices.

Family and community engagement in school is a cornerstone of the Santee Counseling program and goal area for the strategic plan. At this time, the District is seeking options to support the counselors and sustain the Santee Cares program for 2013-14. This grant could be used to support the parent piece of that program. The project requires that Santee develop and implement initiatives that train parents and families in skills and strategies that will support their students in improving academic outcomes including increasing engagement and persistence in school, and/or develop tools or practices that provide students with improved, ongoing access and use of data and other information about students' progress and performance. The Santee i3 project is considering these initiatives:

- Employ school social workers and counselors to work with families and students as a coach or case manager and help make the connection to school.
- Provide community resources at family resource centers (One Stop Shops).
- Use parents as peer to peer support to engage families and address cultural concerns through community/home visits.
- Provide team peer support with social worker/school counselor.
- Target services for parents of students who are "at risk" or with poor attendance to support stronger academic achievement.
- "Safari Montage" to help parents observe lessons for their students and use home-based learning to strengthen outcomes.
- Train staff on CA Family Strengthening Standards and working with parents.

- Provide intervention teacher/coach to help parents work with their children to learn new Common Core Standards.
- Work with USD and SDSU on parent engagement programs in place at both universities.
- Provide a library of parent resources or eBook resources located either at the District or public library.

RECOMMENDATION:

Administration recommends that the Board of Education approve to submit a pre-application for the Investing in Innovation Grant (i3) Funds.

This recommendation supports the following District goals:

- Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.
- Provide a safe, engaging environment that promotes creativity, innovation and personalized learning.

FISCAL IMPACT:

This grant provides \$3,000,000 for implementing the program for 3-5 years. There is a 15% in-kind contribution required by the grant that can be met with community partners. An independent evaluator (West Ed) will be hired at 15% of the grant cost to evaluate the program. The grant will also fund the Collaborative Coordinator position and pay an indirect cost to the District that could total \$180,000.

STUDENT ACHIEVEMENT:

By linking support and services to parents, it is anticipated that schools will be able to more effectively provide education and support for all students.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.5.7.

BACKGROUND:

During summer months, the Out-of-School Time (OST) programs are moved to the extended school year site beginning with the Friday after the last day of school and are moved back in August after the extended school year program ends. In some cases, two sites are required due to enrollment and to avoid overcrowding. In order to accomplish this move in a timely manner, it will be necessary to hire short-term mover positions for additional assistance when moving furniture, equipment, and materials.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are short term employment opportunities to assure that OST programs are ready to start the summer program on June 24, 2013.

RECOMMENDATION:

Administration recommends approving the employment of the following short term employment opportunities:

- Six (6) mover positions up to 8 hours as needed on June 21, 2013.
- Six (6) mover positions up to 8 hours as needed on August 15, 2013.

FISCAL IMPACT:

The cost to employ all short term positions will be approximately \$2,000 to be paid from Project SAFE funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.5.8.

DISCUSSION AND/OR ACTION ITEMS Item F.

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item F.

Discussion and/or Action Item F.1.1. Adoption of Resolution #1213-21 in Support of Governor Brown's Proposed Local Control Funding Formula

Prepared by Cathy A. Pierce, Ed.D.
April 16, 2013

BACKGROUND

The California Legislature is considering Governor Jerry Brown's proposed reform of the K-12 school financing system, called the "Local Control Funding Formula." This new funding formula is based on the principles of subsidiarity, equity and transparency, with the goal of the new system of finance being to modernize and simplify California's overly complex and historically outdated system.

As the Legislature continues to hold hearings on various aspects of the Local Control Funding Formula (LCFF) proposal, and in anticipation of Governor Brown's May Revision, California School Boards Association is urging governing boards to adopt a resolution concerning the proposed LCFF.

Tonight, Administration presents Resolution #1213-21 supporting the Governor's proposed funding formula for school for Board consideration. The Resolution expresses support for the concept of the LCFF with its focus on local decision making and accountability. The Resolution also calls out issues that still need to be addressed, the most important of which is the need for the state to restore cuts to revenue limits and categorical programs.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution #1213-21 in support of the Governor's proposed funding formula for schools (LCFF).

FISCAL IMPACT:

The fiscal impact is uncertain at this time and will be determined following action by the California Legislature.

STUDENT ACHIEVEMENT:

Reliance on local decision making and accountability to address the educational needs of Santee students will help to ensure that all students are making gains in academic achievement.

Item F.1.1.

SANTEE SCHOOL DISTRICT
Resolution #1213-21

Resolution in Support of Governor Brown’s Proposed Local Control Funding Formula

Whereas, the California Legislature is considering Governor Jerry Brown’s proposed reform of the K-12 school financing system, the so-called “Local Control Funding Formula;” and

Whereas, Governor Brown has proposed the new funding formula based on the principles of subsidiarity, equity and transparency; and

Whereas, the goal of the new system of finance is to modernize and simplify California’s overly complex and historically outdated system; and

Whereas, the new funding formula would hold Local Educational Agencies (LEAs) accountable to their local communities for implementing the Common Core State Standards, improving student achievement, making progress in closing achievement gaps, increasing attendance and high school graduation rates, and improving preparation for college and career; and

Whereas, the proposed funding formula would provide a target base grant level projected to reach full implementation in seven years; and

Whereas, the proposed formula would also include supplemental grants and concentration grants to provide additional funding to districts to address needs of English learners, students in poverty and students in foster care; and

Whereas, there are a number of other issues remaining unaddressed in the proposal including formula adjustments to reflect geographic cost differences, inclusion of the concentration grant and calculating eligibility at the district versus school level, ensuring the provision of quality adult learning opportunities, allowing LEAs to continue to regionalize effective program and service deliveries for career education, transportation services, professional development, among other things; and

Whereas, all Local Educational Agencies (LEAs) in California have undergone severe budget reductions since the 2008-09, including cuts to revenue limits and categorical programs and are striving to maintain high quality educational programs; and

Whereas, the proposed target level of the base grant for the new funding formula does not ensure that all LEAs will receive funding levels restored to their pre-recession levels; and

Whereas, the currently-proposed funding system does not establish a target that would bring California per pupil funding to at least the national average; and

Whereas, California per pupil funding was identified as 49th in the nation by the 2013 Quality Counts in Education Week; therefore

Be it resolved that the Santee School District Governing Board supports the basic premises of the proposed Local Control Funding Formula and its reliance on local decision making and accountability to address the educational needs of all students.

SANTEE SCHOOL DISTRICT

Resolution #1213-21

Page 2

Be it also resolved, that the Santee School District Governing Board urges the Governor and the Legislature to develop the Local Control Funding Formula to provide that all Local Educational Agencies are at a minimum restored to funding levels of 2007-08 and that the target for the base grant provide funding to California's public schools at least at the national average.

Be it also resolved, that the Santee School District Governing Board calls for continued work on the development of a robust accountability system that will ensure that all students are making gains in academic achievement across a broad spectrum of learning opportunities, including career and technical education, in order to keep California competitive in a global economy.

Passed and adopted this 16th day of April, 2013 by the Board of Education by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Dustin Burns, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

Clerk of the Board

Date

BACKGROUND:

Annually, Board members are honored to present certificates to eighth grade students being promoted from Santee School District. The chart below is provided to assist Board members in selecting the promotion ceremony they wish to attend. A schedule of dates and times for the 2013 promotion ceremonies is attached. Promotion certificates will be available for signatures in May.

HISTORY OF BOARD MEMBER ASSIGNMENTS
 2000 to 2012

Schools	Burns	EI-Hajj	Fox	Levens-Craig	Ryan
Alternative	2004 2006	2007 2010 2011			2003 2005
Cajon Park	2003 2005 2006 2010 2011	2012			2001 2007 2009
Carlton Hills	2007 2010				2000 2012
Carlton Oaks	2004	2000 2003 2006 2008 2010 2011 2012			2002 2010
Chet F. Harritt	2004 2012				2003 2005 2011
Hill Creek	2007	2000 2001 2003 2004 2009	2012		2008
Pepper Drive	2009 2011	2002 2005 2007 2008			2006
PRIDE Academy at Prospect Avenue	2008 2012	2001 2004 2011			2002 2007 2009
Rio Seco	2005 2006 2008 2009	2002 2010	2011		2000 2004 2012
Santee Success		2012			

RECOMMENDATION:

Board members will select assignments for presentation of promotion certificates.

Motion:		Second:		Vote:		Agenda Item F.1.2.
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Santee School District

PROMOTION SCHEDULE

June 2013

SCHOOL	DATE	TIME	LOCATION	Board Member & Cabinet Member Assignments
Alternative School	June 14	11:00 a.m.	ERC	
Cajon Park	June 18	8:30 a.m.	Front Patio of Junior High Building	
Carlton Hills	June 18	8:30 a.m.	Carlton Hills Lower Field (Junior High).	
Carlton Oaks	June 18	9:00 a.m.	Carlton Oaks Upper Field (JH)	
Chet F. Harritt	June 17	9:00 am.	Chet F. Harritt	
Hill Creek	June 17	9:00 a.m.	Hill Creek Amphitheater	
Pepper Drive	June 17	9:00 a.m.	Pepper Drive Lower Field	
PRIDE Academy at Prospect Avenue	June 18	8:30 a.m.	Santee Trolley Square (Next to Panda Express)	
Rio Seco	June 18	9:00 a.m.	Rio Seco Amphitheater	
Santee Success	June 18	12:30 p.m.	Santee Success	

FYI: Sycamore Canyon June 17 9:00 a.m. Sycamore Canyon

Area High Schools				
Santana High	June 18	6:00 p.m.	Santana Stadium	
West Hills High	June 19	9:00 a.m.	West Hills Football Field	

BOARD POLICIES AND BYLAWS Item G.

Agenda Item G.

BACKGROUND:

The current Board Policy 3350, Travel Expenses, was adopted by the Board of Education on March 3, 2009. In accordance with BP 3350, employees may be directed or permitted to attend conferences, workshops, and/or meetings that may require traveling to a location outside of the District boundaries, incurring travel expenses. Staff has reviewed and analyzed the current BP 3350 and AR 3350 and the various cost categories that may apply to a conference, workshop, and/or meeting outside the District. Administration created a Travel Authorization Decision Matrix to be used as a tool to assist staff in determining the authorizations required for various travel situations. Administration recommends minor amendments to BP 3350 and AR 3350 along with the addition of an Exhibit, Travel Authorization Decision Matrix.

RECOMMENDATION:

It is recommended that the Board of Education review amendments to BP 3350 in a first reading; no action is requested at this time.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

There is no fiscal impact.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item G.1.1.
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TRAVEL EXPENSES

The Governing Board shall authorize payment for actual and necessary expenses, including travel, incurred by any employee performing authorized services for the district.

Executive Council or the Superintendent may approve employee travel request requisitions to attend meetings, workshops, and/or conferences in accordance with the adopted budget and will submit travel request requisitions to the Board for approval ~~in accordance with Exhibit 3350, Travel Authorization Decision Matrix.~~

Travel Expenses shall be reimbursed within limits approved by the Board. The Superintendent or designee shall establish procedures for the submission and verification of expense claims. He/she may authorize an advance of funds to cover necessary expenses in accordance with AR 3350.

The Board may establish an allowance on either a mileage or monthly basis to reimburse authorized employees for the use of their own vehicles in the performance of assigned duties. All other mileage expenses will be reimbursed in accordance with this Board policy.

All out-of-state travel ~~for which reimbursement will be claimed~~ shall have Board approval. Travel expenses not previously budgeted also shall be approved on an individual basis by the Board.

~~In accordance with AR 3350, all travel for which reimbursement will be claimed or advancement of funds will be disbursed shall have Board approval 14 days prior to the date of travel occurring.~~ Authorized employees may use district credit cards while attending to district business. Under no circumstances may personal expenses be charged on district credit cards.

Executive Council Mileage and Travel Expense Reimbursement

Executive Council members shall receive a monthly travel allowance of three hundred and fifty dollars (\$350.00) for all travel expenses within San Diego County. Mileage costs incurred outside San Diego County shall be reimbursed at a rate determined annually by the Board.

Executive Council members receiving this monthly allowance will include:

- Assistant Superintendent, Business Services
- Assistant Superintendent, Human Resources
- Director II, Educational Services
- Executive Assistant

Legal Reference: (see next page)

TRAVEL EXPENSES (continued)

Legal Reference:

EDUCATION CODE

44016 *Travel expense*

44032 *Travel expense payment*

44033 *Automobile allowance*

44802 *Student teacher's travel expense*

Travel Authorization Decision Matrix

Exhibit 3350

Costs	Location / Decision Point	Travel Requisition Form Needed	Site Administrator *		Executive Cabinet *		Board of Education *	
			Pre-Approval	Ratification	Pre-Approval	Ratification	Pre-Approval	Ratification
<input checked="" type="checkbox"/> No Costs, or <input checked="" type="checkbox"/> Mileage^ and/or Sub Costs only ^A mileage reimbursement form must be completed for claimed mileage	In SD County	NO	X	N/A				
	Out of SD County	NO	X	N/A				
	Out of State	YES	X	N/A	X		X	
Costs	Location / Decision Point	Travel Requisition Form Needed	Site Administrator		Executive Cabinet		Board of Education	
			Pre-Approval	Ratification	Pre-Approval	Ratification	Pre-Approval	Ratification
<input checked="" type="checkbox"/> Registration Fee; Other Conf. Costs ----- If any of the below: <input checked="" type="checkbox"/> Overnight Stay with Meal Costs** <input checked="" type="checkbox"/> Overnight Stay without Meal Costs <input checked="" type="checkbox"/> Airfare / Train	In SD County	YES	X	N/A		X		X
	Out of SD County	YES	X	N/A	X		X	
	Out of State	YES	X	N/A	X		X	

* Generally, no expenses should be incurred (paid for) until all approval levels are completed. Exceptions must be approved by a District Cabinet member.

** Meals may not be claimed without an overnight stay.

BACKGROUND:

The current rates for Use of School Facilities have not been revised since 2005. In addition, Senate Bill 1404 was enacted into law effective January 1, 2013 and allows “direct costs” to include a proportionate share of the costs for maintenance, repair, restoration, and refurbishment of school facilities and grounds.

Staff has reviewed and analyzed the various cost categories and made comparisons with Grossmont, Cajon Valley, and San Diego Unified school districts. Administration is recommending the below revision to Use of Facilities rates contained in Administrative Regulation 1330:

- Free Use
 - No change to the amount charged Santee Sports Council leagues
 - Addition of a setup and dismantle fee to recognize the increased workload on the school custodian if an organization requests this service
 - Change to HVAC fee to account for size and type of space requested (NOTE: this fee is only charged during off-hours and only if use is requested)
- Direct Cost
 - Addition of a \$25 application fee
 - Establishment of differentiated hourly rates for various spaces to incorporate all direct costs incurred by the District including maintenance, repair, restoration and refurbishment of school facilities and grounds, utility costs, and custodial supplies pro-rated by the space size and use
 - Increase to the hourly rate for Custodial Support consistent with current costs
 - Increase to the fee for use of AV equipment, if requested by the organization
 - Establishment of a per hour rate for use of lights on Sports Fields, if requested
- Fair Rental Value
 - Addition of a \$25 application fee
 - Revision to differentiated hourly rates for various spaces
 - Establishment of a separate fee structure for entities using District facilities for filming of movies or commercials
 - Increase to the fee for use of AV equipment, if requested by an organization
 - Establishment of a per hour rate for use of lights on Sports Fields

Component	Description	Santee School District			Current Fees AR 1330 Est. Aug 2005
		Free Use	Direct Cost Recovery Use	Fair Rental Value Use	
		Amt	Amt	Amt	
Application	Fee for processing each Use of Facilities Application per year	\$0.00	\$25.00	\$25.00	\$0.00
Facility Use (2 hr min)	Classroom (Per Hour)	\$0.00 (\$10 HVAC fee if non-schl day)	\$5.00	\$30.00	\$21.75 (3 hr min) \$30 holiday
	School Kitchen w/ Dist Staff (Per Hour)	\$25.00 fee w/o Dist Staff	\$50.00	\$75.00	
	Learning Resource Ctr (Per Hour)	\$0.00 (\$40 HVAC fee if non-schl day)	\$20.00	\$60.00	\$156 (3 hr min) \$45 each addtl hr *\$35 HVAC fee (any room use)
	Multi-Purpose Room (Per Hour)	\$0.00 (\$50 HVAC fee if non-schl day)	\$27.00	\$81.00	
	Parking Lot Only (Per Day or portion)	\$0.00	\$40.00	\$100.00	\$75 per day
Filming	Full Day (More than 6 hours)	\$0.00	N/A	\$1,215.00	
	Half Day (Up to 6 hours)	\$0.00	N/A	\$810.00	
Custodial	Required for All Uses (Per Hour, 2 hour min)	Direct Cost if not on duty	\$35.50	\$45.00	\$30.25
	Setup & Dismantle Fee (if requested) for up to 50 participants	\$12.00	\$12.00	Included in Per Hour	
	Setup & Dismantle Fee (if requested) for 51 to 300 participants	\$24.00	\$24.00	Included in Per Hour	
	Setup & Dismantle Fee (if requested) for more than 300 participants	\$36.00	\$36.00	Included in Per Hour	
Outside Areas	Grass Field: General Use (Per Hour, 2 hour min)	\$0.00	\$10.00	\$20.00	\$20 (2 hr min)
	Grass Field: Council Leagues (Per Participant Per Season)	\$5.00	N/A	N/A	\$5.00
	Dirt Practice Field: General Use (Per Hour, 2 hr min)	\$0.00	\$7.50	\$15.00	\$20 (2 hr min)
	Multi-Purpose Courts/Areas (Per Hour, 2 hr min)	\$0.00	\$6.00	\$15.00	
	Sports Field Lights (Per Hour) [Does not apply to Council Leagues]	\$22.00	\$22.00	\$33.00	\$10 per day "utility fee"
Equipment/ Other	Tables and chairs	Included	Included	Included	\$0.00
	AV Equipment Fee	\$0.00	\$20.00	\$25.00	\$15.00
	Other incurred costs	Charged at Actual Cost	Charged at Actual Cost	Charged at Actual Cost	

RECOMMENDATION:

It is recommended that the Board of Education review the first draft of revisions to BP 1330. No action is required at this time.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Use of Facilities revenue for 2011-12 was \$35,472. It is expected that revisions to rates, coupled with a higher expected demand for district facilities, may produce an increase of \$20,000 over what could be realized in 2013-14.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item G.1.2.
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SANTEE SCHOOL DISTRICT
9625 CUYAMACA STREET
SANTEE, CALIFORNIA 92071-2674
(619) 258-2300

USE OF SCHOOL FACILITIES

Use of School Facilities

The Governing Board recognizes that district facilities and grounds are a community resource and authorizes their use by community groups for purposes provided for in the Civic Center Act when such use does not interfere with school activities.

(cf. 6145.5 - Student Organizations and Equal Access)

All school-related activities shall be given priority in the use of facilities and grounds under the Civic Center Act. Thereafter, the use shall be on a first-come, first-served basis.

The Superintendent or designee shall maintain procedures and regulations for the use of school facilities and grounds that: (Education Code 38133)

1. Encourage and assist groups desiring to use school facilities for approved activities
2. Preserve order in school buildings and on school grounds and protect school facilities, designating a person to supervise this task, if necessary
3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of school work

The Board shall not grant the use of school facilities for any of the following activities.

1. Any use by an individual or group for the commission of any crime or any act prohibited by law. Any violation of Board Policy, Administrative Regulation, or other law by any organization during use shall be sufficient cause for denying further or continued use of school or District facilities or grounds by the organization.
2. Any use of school facilities or grounds which is inconsistent with their use for school purposes or which interferes with the regular conduct of school or school work. No activity which may interfere with the educational program of a school or the District will be approved or permitted.

3. Any use which involves the possession, consumption, or sale of alcoholic beverages, or any restricted substances on school property.
4. Any use of tobacco products on district or school property.

Fees for Use of School Facilities

Fees for the use of school facilities and grounds shall be charged in accordance with the following classifications.

1. Free Use: When an alternative location is not available, the Board shall not charge any fees for the use of school facilities or grounds by organizations falling within the classification defined below.

Pursuant to Education Code 35010(b) the free use classification is defined by the Board to include nonprofit organizations affiliated with the District or a particular school site and created for the purpose of benefiting or supporting the District as an entity, a specific school site, and/or the students enrolled in any of the District's schools or educational programs. This classification is further defined to include educational activities or programs created by other educational institutions or law enforcement agencies for the exclusive benefit of the District, its employees or its students. Examples of this classification include, but are not limited to: school booster clubs, Parent-Teachers' Associations, school/community advisory councils, life-saving programs and other school affiliated groups for the exclusive benefit of the District, its students, employees, or educational programs.

Should any of the above free-use groups prefer to use school facilities at a time when custodial services are not normally available (for example, on a Saturday, Sunday, or holiday or if special facilities or services are required, such as personnel or equipment), the District may charge a fee equal to the direct cost of those services.

Free use of facilities shall be limited to available classrooms or other meeting places where a minimal use of equipment and personnel are involved. Charges shall be made for use of all other building facilities in accordance with the Schedule of Use Charges for use of school facilities.

2. Direct Cost Fees: Activities other than those specified for free use of fair rental value shall be charged a fee not to exceed the direct costs to the District. Direct costs shall include supplies, utilities, janitorial services, services of other District employees and salaries paid to District employees necessitated by the organization's use of school facilities. Pursuant to Education Code 35010(b) the Board further defines direct costs necessitated by an organization's use of school facilities or grounds to mean the organization's proportionate share of those costs, identified in the California School Accounting Manual (1992 Edition) as associated with the community services program of the District, incurred by the District, and required in order to make the facility or grounds suitable for the groups intended use. Direct costs may also include the share of the costs for

maintenance, repair, restoration, and refurbishment, proportional to the use of the school facilities or grounds by the entity using the school facilities or grounds.

Pursuant to Education Code 40043(b), the activities of all organizations not entitled to free use, or required to pay fair rental value, shall be charged the direct costs necessitated by their use, as defined above.

The Superintendent or designee shall be responsible for calculating direct costs for facilities use in a manner consistent with this policy and Administrative Regulation 1330.1.

3. Fair Rental Value Fee: Organizations shall be charged fair rental value when using school facilities or grounds for functions, entertainment's or meetings where admission fees are charged, or contributions are solicited and net receipts are not to be expended for the welfare of the students or a particular school or of the District as an entity or for charitable purposes. If any portion of the net receipts inures to the benefit of any private shareholder of the organization or to any individual, then the organization shall be charged fair rental value. Fair rental value includes direct costs plus the amortized costs of the facilities or grounds used for the duration of the activity.

The Superintendent or designee shall be responsible for calculating fair rental value for facilities use in a manner consistent with this Policy and Administrative Regulation 1330.1.

Damage and Liability

Organizations using school facilities under the provisions of this policy shall be liable for any damage caused by the activity. The Board shall charge the amount necessary to repair the damage and may deny the group further use of school facilities, in addition to pursuing any other available legal remedies. (Education Code Sections 38132 and 38133)

Any group using school facilities shall be liable for any injuries resulting from its negligence during such use. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk.

All organizations using facilities under the Civic Center Act shall be required to include the District as an additional insured on their policies.

Application and Scheduling for Use of Facilities

The Superintendent or designee shall maintain application procedures and regulations for the use of school facilities and grounds in accordance with this, and any other applicable Policy or Administrative regulation. A copy of these procedures and regulations shall be available at each school site and the District Office and shall be provided upon request to all persons or organizations requesting use of District facilities or grounds.

Legal Reference:

Education Code

40041 Use of Civic Center by Public
10900-10914.5 Community Recreation Programs
32282 School safety plan
38130 – 38138 Civic Center Act : Use of school property for public purposes

Court Decisions

Good News Club v. Milford Central School, (2001) 533 U.S.98
Lamb's Chapel v. Center Moriches Union Free School District, (1993) 113 S. Ct. 2141
Cole v. Richardson, (1972) 405 U.S. 676, 92 S. Ct. 1332
Connell v. Higgenbotham, (1971) 403 U.S. 207, 91 S. CT.1772
ACLU of So. CA v. Board of Education of San Diego, (1962) 59 Cal .2d 224
ACLU of So. CA v. Board of Education of Los Angeles, (1963) 59 Cal .2d 203
ACLU of So. CA v. Board of Education of San Diego, (1961) 55 Cal .2d 906
ACLU of So. CA v. Board of Education of Los Angeles, (1961) 55 Cal .2d 167
Ellis v. Board of Education, (1945) 27 Cal.2d 322

Attorney General Opinions

82 Ops.Cal.AttyGen. 90 (1999)
79 Ops. Cal. Atty. Gen 248 (1996)

Management Resources

CDE Legal Advisories
1101.89 School District Liability and "Hold Harmless" Agreements, LO: 4-89

Administrative Regulation: 1330

Adopted: May 14, 1973

Amended: December 18, 1979, March 1,1994, August 2, 2005

Board Policies and Bylaws Item G.2.1. Second Reading: Revised Board Policy 4354.1
Early Retirement Health Benefits for
Management/ Confidential Employees

Prepared by Minnie Malin
April 16, 2013

BACKGROUND:

The District GASB 45 committee recently met and reviewed BP 4354.1, Early Retirement Health Benefits for Management/ Confidential Employees, as part of their charge to reduce other post-employment benefits (OPEB). As a result, one of the recommendations made by the committee is to increase the years of age required to retire from 50 to 55 for all management/confidential employees hired by the District on or after January 1, 2013. The revision will align this policy with other District early retiree benefit policies.

During a subsequent meeting, the GASB 45 committee concluded that the revisions would still leave inconsistency with other association agreements in regard to the years of service. Consequently, the committee is recommending additional revisions that will require fifteen (15) years of full service with the District if hired on or after January 1, 2013.

Tonight, BP 4354.1 is submitted for a second reading with original revisions. The Board may consider the additional GASB 45 committee recommendations, approve the original revised policy, add the recommended revisions, and approve; or request BP 4354.1 return for a third reading.

RECOMMENDATION:

Action is at the discretion of the Board.

FISCAL IMPACT:

It is anticipated that significant savings will result from revisions to BP 4354.1 due to the decrease in retirement benefit costs.

STUDENT ACHIEVEMENT:

This is a fiscal item.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.2.1.

**EARLY RETIREMENT HEALTH BENEFITS FOR
MANAGEMENT/CONFIDENTIAL EMPLOYEES**

Effective July 1, 1999, Management and Confidential employees who meet the qualifications for early retirement shall be eligible and may apply for paid medical and health insurance benefits on the following basis:

1. The certificated/classified employee in the PERS retirement system must have the equivalent of ten 10 years of full service with the district the last five years of which must be consecutive, and the employee must have reached or passed the following ages ~~of 50 years~~, and be in a paid status the year of retirement:
 - a. 50 years of age for employees hired by the District prior to January 1, 2013
 - b. 55 years of age for employees hired by the District on or after January 1, 2013
2. The certificated/classified employee in the STRS retirement system must have the equivalent of ten 10 years of full service with district, the last five years of which must be consecutive and the employee must have reached or passed the age of 55 years, and be in a paid status the year of retirement.
3. The coverage will be limited to health and medical benefits of the plan provided by the district under which the employee was insured during the last year of employment.
4. The district will pay the health and medical premiums for the retiree.
5. The district will continue to provide this coverage until the retiree reaches the age of 65 years, or is eligible for Medi-Care, whichever comes first.
6. Employees retiring may enroll dependents, at the retiree's expense, under the following conditions:
 - a. The dependent must have been enrolled one year prior to the effective date of retirement.
 - b. Rates and other conversion requirements for dependent coverage are at the discretion of the insurance company.
 - c. Spousal coverage may continue until the spouse reaches the age of 65 years, or is eligible for Medi-Care, whichever comes first. All other dependents may be covered at the discretion of the insurance carrier.
7. Pursuant to the insurance carrier regulations, the retiree may purchase dental and/or vision coverage at the district rate until he/she reaches the minimum Medicare-eligible age. Dependent dental and/or vision coverage will be limited to the district plan in place at the time of retirement.

Policy
adopted: November 20, 1979
amended: March 17, 1998
amended: May 16, 2006
reviewed: May 5, 2009
amended:

SANTEE SCHOOL DISTRICT
Santee, California

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item H.

Agenda Item H.

CLOSED SESSION Item I.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organizations: Santee Teachers Association

2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association

3. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property Address:
 - *Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokal Lane (known as the Renzulli Site)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Asst. Supt., Business Services*

4. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)

5. **Public Employment Matter** (Gov't Code 54957)
Assistant Superintendent Human Resources and Pupil Services

RECONVENE TO PUBLIC SESSION Item J.

ADJOURNMENT Item K.